

APPENDIX I

Documentation of Public Process



**WASHINGTON COUNTY DEPARTMENT OF
PLANNING AND COMMUNITY DEVELOPMENT**

Washington County Administrative Annex

80 West Baltimore Street

Hagerstown, Maryland 21740-6003

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A G E N D A

WASHINGTON COUNTY DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT

EARLY ACTION COMPACT PUBLIC MEETING

Washington County Administrative Annex Conference Room

80 West Baltimore Street, Hagerstown, Maryland

February 25, 2004 at 6:00 p.m.

- I. *Opening Comments - Washington County***
- II. *Presentation - MDE***
- III. *Public Comment***
- IV. *Adjournment***





A Protocol for Voluntary Plans to Achieve
and Maintain the 8-Hr. Ozone Standard

Early Action Compact for Washington County

Presented February 25, 2004 by:
Jill Baker / Steve Goodrich - Wash. Co.
Randy Mosier - MDE
Howard Simons / Mike Nixon - MDOT



2.4.04

Agenda

- Update since December 16, 2003 presentation to Commissioners
- Stages of EAC Process
- Consequences for Failure to Attain
- Ozone Monitor Data
- Control Measures for Action Plan
 - ✓ Implemented
 - Scheduled for Implementation
- Contingency Measures
- County Action Items



2.4.04

Stages of EAC Process

- Develop Compact.
 - December 31, 2002
- Submit initial list of local control measures.
 - June 16, 2003
- Biannual EAC progress reports.
 - June 30, 2003
- Perform technical modeling of local control measure options.
 - Joint effort with MD, VA(lead), and WV
 - August 31, 2003 (EPA granted extension)
- Biannual EAC progress reports.
 - December 31, 2003



2.4.04

Stages of EAC Process (cont.)

- Obtain Stakeholder input & Public Meeting
 - January 14, 2004
 - February 25, 2004
- County Commissioner's Approval
 - Mid-March 2004
- Submit final EAP, with full descriptions, analysis, and modeling of local control measures.
 - NLT March 31, 2004
- Incorporate EAC control measures into state SIP.
- Submit revised SIP to EPA (MDE).
 - December 31, 2004



2.4.04

Stages of EAC Process (cont.)

- EPA to take action on any SIP revisions submitted by Dec. 2004 deadline.
 - September 30, 2005
- Deadline to implement EAP control measures.
 - December 31, 2005
- Deadline to attain the 8-hour Ozone Standard.
 - December 31, 2007



2.4.04

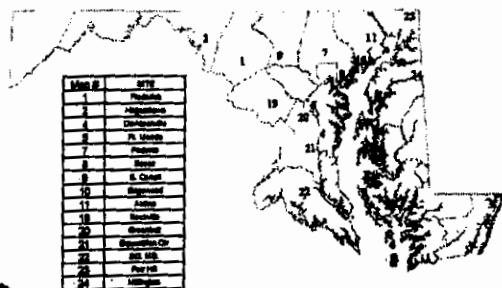
Failure to Attain by 2007

- Area classified as ozone non-attainment, classified same as Washington, DC (likely Serious)
- Subject to new air quality related requirements
 - SIP Planning
 - Transportation Conformity
 - Economic Development
 - Emissions Offsets
- New pollution control programs may be needed to reach attainment



2.4.04

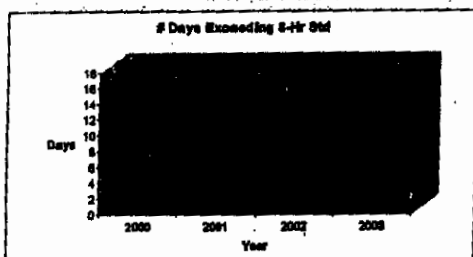
Ozone Monitors in Maryland



Washington Co. Design Value

- 8-Hour Ozone Standard 0.085 ppm
- Design Value 2001-2003
 - Average of 4th MAX over 3-years
 - 0.087 ppm

Wash Co. Days over Standard



Control Measures for Action Plan

- VMT and Trip Reduction Measures
 - ✓ Ride Matching / Commuter Connections
 - ✓ Transit Programs
 - ✓ Telework Center / Telecommuting
 - ✓ Park and Ride Lots
 - ✓ E-government / E-commerce Enhancements
 - ✓ New Jobs Tax Credits
 - ✓ Growth Management Programs
 - Clean Air Partners / Public Education Outreach
 - Ozone Action Days
 - Air Quality Information Web-Site

Control Measures for Action Plan

- Traffic Flow Improvements
 - ✓ Incident Management / ITS
 - SHA Programmed Projects
 - Intersection Improvements
 - Interchange Improvements
 - Signal System Enhancements

Control Measures for Action Plan

- State OTR Programs
 - ✓ Vehicle Emissions Inspection Program (VEIP)
 - ✓ Consumer Products (CP)
 - ✓ Architectural and Industrial Maintenance (AIM)
 - ✓ Portable Fuel Containers (PFC)
 - ✓ Major Stationary Sources – RACT

Control Measures for Action Plan

- Other State and Local Programs
 - ✓ *Low Emissions Highway Marking Paint*
 - ✓ *Landfill Vehicle Replacements*
 - ✓ *NLEV*
 - Fleet Replacements (7)
 - Bus Replacements (13)
 - Bus Engine Upgrades (6)



✓ Implemented
□ Scheduled for Implementation

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Control Measures for Action Plan

- Federal Control Programs
 - ✓ *TIER2 vehicles*
 - ✓ *HDE Standards*
 - ✓ *Off-road engine standards*
 - Low sulfur gasoline and diesel fuel
 - NOx SIP Call (upwind stationary sources)



✓ Implemented
□ Scheduled for Implementation

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Contingency Measures

- MDE / Government MOU for Alternate Work Schedules for Employees
- Low RVP or RFG Program
- State Sponsored - Diesel Vehicle Controls
 - Idling Restrictions
 - Opacity Testing
 - Voluntary Outreach programs
- Gas can and lawnmower replacements



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Washington Co Actions

- Review and identify any additional control measures
- Hold stakeholder / public meeting Feb. 25, 2004
- County Commissioners Approval of EAC Action Plan by mid-March, 2004
- Submit Final EAC by March 31, 2004
- Implement Plan



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EARLY ACTION COMPACT PUBLIC MEETING

Wednesday, February 25, 2004 - 6:00 p.m.

SIGN-IN SHEET

Name / Organization / Address / Telephone Number	E-Mail Address
1. Victoria Mock St. Lawrence Cement 1260 Security Rd Hagerstown, MD 21742 301 739-1150 EXT 205	vmock@stlawrencecement.com
2. JOE SWOPE SIERRA CLUB 27 CHESTNUT AVE BOONSBORO, MD. 21713 1-301-432-2186	JMTN BEAR@ACh.COM
3. Ron Vitkun Yogi Berris Jellystone Resort 16519 Lappans Rd. Williamsport, MD 21775 301-223-7117	Ron@JellystoneMaryland.com
4. Jill Baker Wash Co. Wash Co. Planning 80 W. Balt. St. Hagerstown, MD 21740	jbak@washco-md.net
5. Mike Nixon Maryland Dept. of Transportation 410-865-1295	mnixon@mdot.state.md.us
6. HOWARD SIMONS " " " " 410-865-1296	H.SIMONS@MDOT.STATE.MD.US
7. Jim Laird 1903 Maplewood Dr. Hagerstown, MD 21740 301-733-2365	JS.Laird@verizon.net
8. Steve Goodrich 240-313-2430 Interim Planning Director for WASH CO.	sgodrich@washco-md.net

EARLY ACTION COMPACT PUBLIC MEETING

Wednesday, February 25, 2004 - 6:00 p.m.

SIGN-IN SHEET

Name / Organization / Address / Telephone Number	E-Mail Address
9. (240) 313-2430 Sandy Coffman / Administ. Asst - Planning Dept.	
10. Terry Strader 15529 Natural Wall Rd. Williamsport Md. 301-223-6155	
11. Barbara Houssmiller 16286 Spielman Rd. 301-223-7834 Williamsport - Md. 21795	
12. Randy Moser - MDE	
13. Victor Blackwell - NBC/25 News	
14.	
15.	
16.	

WASHINGTON COUNTY DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT
EARLY ACTION COMPACT STAKEHOLDER INPUT AND PUBLIC MEETING
FEBRUARY 25, 2004

The Washington County Department of Planning and Community Development held a stakeholders public meeting in the Washington County Administrative Annex Conference Room located at 80 West Baltimore Street, Hagerstown, Maryland on Wednesday, February 25, 2004 at 6:00 p.m. The stakeholder input and public meeting was scheduled to discuss the Early Action Compact process for Washington County and to obtain input and answer any questions pertaining to the Early Action Plan.

Present were: Howard Simons, Air Quality Programs Manager – MDOT; Mike Nixon, Regional Planner- MDOT; Randy Mosier, Maryland Department of the Environment; Stephen T. Goodrich, Washington County Interim Planning Director and MPO Coordinator; Jill Baker, Associate Planner and Sandy Coffman, Administrative Assistant, Washington County Planning and Community Development. Citizens of Washington County were also in attendance

OPENING COMMENTS

Mr. Howard Simons, Air Quality Programs Manager for the Maryland Department of Transportation, welcomed those in attendance and introduced the members of the panel. He explained that the Early Action Compact (EAC), led to the Early Action Plan, which is in the final stages of completion. If the Plan is approved by the Environmental Protection Agency (EPA), it will enable the County to remain in attainment for the 8-hour standard for air quality. This action will have a positive affect on the transportation improvements, as well as, economic development for the County. The County would not be encumbered by the requirements that are normally made for transportation and economic development in non-attainment areas. Tonight's meeting is a review of the basic points of the Early Action Compact process.

PRESENTATION

Mr. Simons provided the PowerPoint presentation on the Early Action Compact for Washington County.

Agenda

The meeting will provide an overview of what has taken place in the past. Stages of the Early Action Compact process and the consequences of being in non-attainment. Also, the ozone monitoring data, control measures in the Action Plan, control measures that have been implemented and those measures that are recommended for implementation in the County. The contingency measures by the EPA will also be discussed, in case the County does not reach attainment by 2007.

Stages of EAC Process

- **Develop Compact** - In December 2002, a letter was sent to the EPA, stating that Washington County would like to participate in the process, which would allow it to remain in attainment.
- **Submitted an initial list of local control measures** - (June 16, 2003)
- **Biannual EAC progress reports** - (June 30, 2003)
- **Perform technical emission modeling of local control measures** - This is a joint effort with MD, VA and WV to show the EPA that Washington County and some other counties in the region will be in attainment by the required deadline in 2007.
- **Biannual EAC progress reports** – (December 31, 2003)
- **Obtain Stakeholder Input and Public Meeting** – (January 14, 2004 & February 25, 2004)
- **County Commissioners' Approval** - Previously met with the Washington County Commissioners on two prior occasions. Anticipated approval by mid-March, 2004.

- **Submit final Early Action Plan to EAP - *** (Due March 31, 2004)
- **EPA to take action on any SIP revisions, by September 2005**
- **Deadline to Implement EAP control measures** - Measures identified in the EAP must be in place by December 31, 2005.
- **Deadline to attain the 8-hour Ozone Standard** - (Deadline - December 31, 2007)

Failure to Attain by 2007

- **First, the County would be classified as ozone non-attainment and would carry the same classification as Washington, DC**
- **The County would be subject to new air quality requirements, which would result in:**
 - Numerous Meetings, Delays in Projects
 - More Costs in Transportation/State Implementation Plan (SIP) Planning
 - Transportation Conformity Process
 - Economic Development Impacts (More difficult for businesses to expand or to locate in the County)
 - Emissions Offsets
- **New pollution control programs may be needed to reach attainment**

Ozone Monitors in Maryland

Mr. Simons explained a map showing the different locations of the air quality monitors throughout the State of Maryland. Washington County's monitor site is located at the Hagerstown Prison Complex off of Roxbury Road.

Washington County Design Value

- **EPA measures the 8-hour ozone level by averaging every 3 years, at the standard of 0.085 parts per million (ppm).** Ozone is a gas caused mostly by the formation of volatile organic compounds (VOC) and nitrogen-oxides (NOx), combining in the atmosphere. Ozone is the substance that helps block ultraviolet rays, but on Earth it makes it harder to breathe, and helps to cause greenhouse effects.
- **The Design Value of 2001 - 2003**
Washington County - Average of 4th max over 3-years and is just above the threshold at 0.087 ppm. The County is close to being in attainment now, with the 8-hour standard. Because the County is so close to the 8-hour standard, and the fact that the County was in attainment for the 1-hour standard, the EPA is providing a opportunity for the County to meet the 8-hour standard by 2007. Thereby avoiding the conformity requirements. If attainment is not met, the County would go into non-attainment. Washington County is the only county in the State of Maryland that is entering the Early Action Compact.

Washington County - Days over Standard

Mr. Simmons explained the graph that depicted the number of days that Washington County was over the 8-hour standard. It indicated that only 16 days were over the standard in 2002, which occurred during the summer months.

Control Measures for Action Plan

□ VMT and Trip Reduction Measures:

Measures Implemented:

- ✓ **Ride Matching/Commuter Connections** (Citizens in Washington Co. utilize this service)
- ✓ **Transit Programs** (i.e. County Commuter & Turning Point)

- ✓ **Telework Center/Telecommuting** (Center located in Hagerstown)
- ✓ **Park and Ride Lots** (State Highway Administration has 8 lots)
- ✓ **E-Government/E-Commerce Enhancements** (County utilizing Web-Site)
- ✓ **New Jobs Tax Credits** (Provides tax credits for businesses of a certain size who create jobs for residents of Washington County, which reduces the number of people commuting)
- ✓ **Growth Management Programs** (Consolidate development – i.e. Hopewell Valley)

Items to be Implemented:

These measures are low cost or no cost items that would be implemented by the County. The EPA is looking for the Counties to help themselves to achieve attainment.

- **Clean Air Partners / Public Education Outreach** - (Currently in place in Baltimore/Washington regions)
Clean Air Partners is a umbrella organization that involves the business sector and local governments to coordinate developing strategies. This measure would bring Washington County into that arena of helping to form voluntary strategies for educating the public.
- **Ozone Action Days**
Mr. Simons explained that on poor air quality days, notification will be given to Washington County to take certain actions, such as limit refueling cars until after 4:00 p.m., no roadway stripping, etc.) Mr. Moser added that a number of businesses in the Baltimore/Washington area have voluntarily agreed to participate with the Ozone Action Days. The EPA has a team of meteorologists that provides a daily forecast at 4:00 p.m. on the air quality for the next day. When a poor air quality day is forecasted, at a minimum, businesses would send out a notification via an E-mail to their employees and encourage them, if they have the option at their workplace, to telework or carpool, bring a packed lunch, etc. Additionally, Counties encourage their citizens to take additional actions, such as not mowing the lawn, combining trips, and postponing other activities. The MDE and MDOT will be working with the Washington County Planning Office to come up with recommendations on particular items that they would like to see implemented.
- **Air Quality Information Web-Site**
The County's web-site would provide information to the citizens on such diverse items as what the air quality is for that particular day, transit routes, where to access information on telecommuting, and ride sharing. Washington County would take a look at other web-sites and handpick those items that they would want to include as information for the businesses and citizens of Washington County.

□ **Traffic Flow Improvements:**

- ✓ **Incident Management/ ITS** - (VMS Boards which inform the public of traffic problems, SHA vehicles assist motorists and help move vehicles off the roadway to open lanes, which can help prevent congestion and air quality problems)
- ✓ **SHA Programmed Projects**
 - Intersection Improvements
 - Interchange Improvements (i.e. I-70 & I-81 interchange is being improved)
 - Signal System Enhancements (i.e. progression on traffic signals, particularly in Hagerstown)

□ **State OTR Programs:**

- ✓ **Vehicle Emissions Inspection Program (VEIP)**
- ✓ **Consumer Products (CP)** - (i.e. spray cans)
- ✓ **Architectural & Industrial Maintenance (AIM)** - (i.e. reformulating paint)
- ✓ **Portable Fuel Containers (PFC)** - (new containers designed to mitigate any spillage)
- ✓ **Major Stationary Sources (RACT)**

□ **Other State & Local Programs:**

- ✓ **Low Emissions Highway Marking Paint** (SHA uses low emission paint that is even lower than the standards)
- ✓ **Landfill Vehicle Replacements** (County is replacing with cleaner vehicles)
- ✓ **NLEV Program** (Part of the Northeast Low Emission Vehicle program since 1999)
- ✓ **Fleet Replacements** (SHA is replacing 7 of their trucks for cleaner ones)
- ✓ **Bus Replacements** (County Commuter & Turning Point are replacing 13 buses for ones that meet a more stringent, cleaner standard)
- ✓ **Bus Engine Upgrades** (County Commuter is replacing 6 bus engines that will be cleaner)

□ **Federal Control Programs:**

- ✓ **TIER2 Vehicles** – Supersedes the NLEV. Many 2004 vehicles will be at the TIER2 standards, which is more stringent.
- ✓ **HDE Standards** – More stringent rules for the heavy duty diesel trucks
- ✓ **Off-Road Engine Standards** – Engine standards in place or slowly implemented from lawn mowers to heavy duty off-road equipment.
- **Low Sulfur Gasoline & Diesel Fuel** - Provides cleaner emissions
- **NOx SIP Call** - One of the problems faced, particularly by Washington County, is the transport emissions that are coming in from points west blowing here from power plants and other sources.

Contingency Measures

Measures identified to be put in place in the future, if and when, Washington County does not reach attainment in 2007:

- **MDE/Gov't MOU-Alternate Work Schedules for Employees**
- **Low RVP or RFG Program** (Reformulated gasoline program)
- **State Sponsored Diesel Vehicle Controls:**
 - Idling Restrictions
 - Opacity Testing
 - Voluntary Outreach Programs
- **Gas Can & Lawnmower Replacements**

Washington County Actions

- *Currently reviewing/identifying any additional control measures for the County Commissioners to consider*
- *Hold stakeholder & public meeting (tonight) to obtain citizen input*
- *County Commissioners' approval of Early Action Plan*
- *Submit final Early Action Plan to EPA by March 31, 2004*
- *Implement the Plan*
- **GOAL: Attain the 8-hour Ozone Standard by December 31, 2007**

PUBLIC COMMENTS AND QUESTIONS

Several Washington County citizens were in attendance. The following is a summary of some of the issues discussed:

Q: Is there any natural reaction, or atmospheric movement that would remove the ozone?

Air currents carry ozone away, but on extremely hot days with no air movement, the ozone becomes stagnant and stays, however; it will dissipate when the air starts to move.

Q- On the Ozone Action Days, who is responsible for notifying the County government to then notify the general public, including the medical and elderly facilities, childcare centers, and the media?

The ozone season in Maryland is between May and the end of September. During that time period, at 3:00 p.m. each day, a team of meteorologists at MDE provides an ozone forecast for the next day, based on regional analysis. MDE would send this information to Washington County to be disseminated out to different organizations in the County. Typically, MDE gathers as many E-mails and fax numbers as possible for a given County to directly notify the different organizations and facilities and usually a plan is setup for each County. Once Washington County enters the EAP process, MDE will make site visits with different organizations throughout the County and will work with the County to further educate its citizens.

Q- Is it a good idea to have an additional monitoring site in the County or close by, as a backup system?

The monitor is owned and operated by the MDE under Federal guidelines for its placement. The monitors are consistent and run rather smoothly. Ozone is a regional problem and the information obtained by one monitor is reflective and encompasses a much larger area.

Q- Does the State of Maryland or EPA ever monitor the air quality along the I-81 corridor?

There is some odd phenomena's that take place when a monitor is placed close to a roadway, particularly for ground level ozone. For other pollution such as fine particulate matter you may at times see elevated spikes that are not necessarily reflective of what is going on and placing a monitor close to a roadway for ozone would not necessarily be reflective of that.

The heavy-duty engine rule and cleaner sulfur fuel will reduce the emissions in the heavy-duty trucks traveling on I-81. The low sulfur fuels will reduce the particulate matter even in the older engines to some extent. The national requirements will also help to reduce the amount of transported pollution.

Q- Referring to idling restrictions, is there any monitoring near truck terminals or truck stops?

By the combined efforts of the Maryland State Police, MDOT, and MDE "opacity testing" is currently being conducted on a voluntary basis. The diesel smoke from the stacks of the trucks is registered, and if the opacity is too high, the trucking company is notified to repair the engine. Idling restrictions are currently being examined, and restrictions will be less important as the engines get cleaner. Information on the opacity-testing program is on MDE's Web-Site.

Q- Since cars are required to participate in the VEIP, why isn't trucks required?

Vehicles are required to participate under Federal requirements and those requirements do not apply to diesel engines.

Q- A resident that lives close to I-81, expressed her concerns regarding a "black coating" on her house and the potential health hazards of breathing poor air and questioned if there is anything that can be done?

Mr. Simons explained that what she is noticing is not ozone, but it is the particulate matter (PM) and is the same matter that is causing the opacity, and he cannot say it is all coming from truck traffic, which is totally different from the ozone. It could also be fine dust from roadway projects, or other factors. Several items such as the low sulfur fuels, cleaner diesel trucks and the TIER2 program addressing the emissions on vehicles will lower the PM.

Particulate matter would be a more significant health hazard, particularly the PM-2.5 particulate, which are very small particles. Baltimore has a number of PM monitors that are above the standard for fine particulate, along with some outlying areas in Northern Anne Arundel and Montgomery counties, but MDE is not finding levels above the standard outside of that area that are being monitored. MDE will be placing a monitoring station at a high elevation site in Frostburg that will be looking at the fine particulate matter. It will be an intensive study area to get a better

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understanding of what pollutants are being generated locally and what is being brought into our region. A "haze-cam" will also be utilized to provide an optical visual of air quality. There are several items that MDE is employing to take a more intensive look in the western area of Maryland.

Q- Does the Hagerstown monitor also monitor fine particulate matter? If not, could such a monitor be placed in Washington County?

The Hagerstown monitor is only for monitoring ozone levels. Recently a core study was performed and the problem areas were perceived to be in the urban centers. Some monitors around Baltimore will be moved out, redistributed, or disbanded, and more monitors throughout the State is being explored daily.

Q- IF PM-2.5 is worse, is there any particular urgency by the State to implement requirements?

MDE is waiting for the EPA to provide additional guidelines to address that issue. The Governor of Maryland recently sent a letter to EPA submitting what the MDE's recommendations were, based upon their data, as to what areas will be in non-attainment for PM-2.5.

Q- Since Washington County is an agricultural community , is there information on the impact of air pollution problems on agricultural crops or livestock?

The University of Maryland has completed many studies on the impact of ozone upon vegetation and would be a resource for additional information.

Q-Do trees remove ozone pollution?

Mr. Simmons stated that it is a "double-edged sword." It depends on the age, type of tree, and other factors. A large percentage of volatile organic compounds do come from isoprenes, which are released by vegetative matter, as a natural part of their chemistry system. Recently in New York City, a study was conducted on planting trees in urban environments to help reduce the amount of ozone and the urban heat island effect.

In closing, a citizen read he thoughts on the overall air pollution problems and the related health factors and he cited some ways to address it such as: land use, better transportation systems, and the need for incentives and disincentives to address the problem.

ADJOURNMENT

Mr. Simon thanked those in attendance for their comments. There being no further business, the meeting adjourned at 7:35 p.m.

Early Action Compact (EAC) Conference Call (012004)

Date: January 20, 2004

Time: 10:00 A.M. – 10:30 AM

Attendees:

MDE: Matthew Seybold and Michael Woodman

EPA Region 3: Todd Ellsworth

Virginia: Kirit Chaudhari and staff modelers

West Virginia: Fred Durham

UMCP: Jeff Stehr

- The purpose of the call was to determine if the EAC modeling process was still on schedule and to find out if any problems were slowing the modeling process down.
- Discussed during the call were the following:
 - Todd Ellsworth acknowledged he received the EAC modeling protocol from VA.
 - Maryland was unaware of VA submitting the EAC modeling protocol to EPA Region 3.
 - Maryland requested a copy of the EAC modeling protocol.
 - Todd thought it would be good for the modeling protocol to be from all three individual states or a joint effort.
 - Kirit seemed to be unaware that Maryland was going to be included in VA's EAC modeling effort.
 - Unsure if Maryland needs to submit its own modeling protocol or not. Need to follow up with Todd.
 - Todd wanted a robust number of modeling days for the Rate of Reduction Factors (RRF).
 - Total modeling days will include August 8 – 18, 1999 and the dates of the episode will be August 12-13, 1999.
 - VA anticipates completing the 2007 projected inventory shortly.
 - The 2007 projected inventory will be based off the 1999 inventory.
 - Kirit will be giving a presentation on the EAC modeling process on February 6, 2004 at the joint MWCOG/TAC Meeting.
 - Todd wanted to be notified of any problems encountered with the inventory.
 - A suggestion of having a possible meeting on EAC modeling in VA.
 - Todd suggested having another EAC modeling conference call in February.

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ADJOURNMENT

Mr. Simon thanked those in attendance for their comments. There being no further business, the meeting adjourned at 7:35 p.m.

WASHINGTON COUNTY



MARYLAND

**February 17, 2004
Hagerstown, Maryland**

The Commissioners participated in the State of the County forum sponsored by the Hagerstown/Washington County Chamber of Commerce at the Sheraton Four Points Hotel at 7:30 a.m.

The regular meeting of the Board of County Commissioners of Washington County, Maryland, was called to order at a.m. by President Gregory I. Snook with the following members present: Vice President William J. Wivell and Commissioners James F. Kercheval, John C. Munson, and Doris J. Nipps.

INVOCATION AND PLEDGE OF ALLEGIANCE

The Invocation was delivered by Commissioner Snook followed by the Pledge of Allegiance to the Flag by the full assemblage.

APPROVAL OF MINUTES – FEBRUARY 10, 2004

Motion made by Commissioner Wivell, seconded by Nipps, to approve the minutes of February 10, 2004, as amended. Unanimously approved.

INTRODUCTION OF NEW EMPLOYEES

Dee Hawbaker, Human Resources Administrator, introduced new County employees Joel Footen (Sheriff's Department), Michelle Rupp (State's Attorney's Office), Terri Shoemaker-Kreit (Budget & Finance), and Cynthia Langwell (State's Attorney's Office). The Commissioners welcomed the new employees and wished them well in their new positions.

COMMISSIONERS' REPORTS AND COMMENTS

Commissioner Kercheval reported on the Planning Commission meeting. He stated that the Planning Commission is reviewing the individual zoning requests and that their recommendations would be coming before the Commissioners for final decision. The Commissioners agreed to schedule public hearings for the 37 properties in question. They directed to make a recommendation on the best way to structure the hearings. Commissioner Kercheval stated that he attended Smithsburg Volunteer Fire Company banquet and the Miss Maryland Scholarship Foundation and Parent/Child Center fundraiser. He also reported on the Economic Development Commission (EDC) meeting and informed the Commissioners that the EDC would like the Commissioners to appoint its new members in May to allow them to be included in their strategic planning meeting which is held in June.

Commissioner Wivell informed the Commissioners that he attended last week's meeting of the Local Delegation to the General Assembly regarding proposed changes to the PenMar Development Corporation legislation. He also reported on the MACo Legislative and Taxation Committee meeting and provided an update on several bills that they reviewed. Commissioner Wivell stated that he, Hagerstown Council member Penny Nigh, and Robert Brennan, Assistant Secretary for Financing Programs for the Department of Business & Economic Development (DBED) met with DBED Secretary, Al Melissaratos, regarding the loss of "blue collar" jobs in Hagerstown. He stated that he attended the Smithsburg Volunteer Fire Company banquet. Commissioner Wivell reported on the strategic planning session held by the PenMar Development Corporation Board.

Commissioner Munson suggested that the former Chief of Community Rescue be nominated as the Citizen of the Month. The Commissioners agreed and asked Commissioner Munson to supply the necessary information.

Commissioner Nipps reported that the Commission for Women would be holding a ceremony on March 10 to announce winners of their essay contest. She stated that she attended the Western Maryland Consortium meeting. Commissioner Nipps informed the Commissioners that she spoke to Delegate Shank regarding the options for funding school capital projects presented by the Task Force on School Construction. She stated that he hopes to schedule a meeting with Rep. Kopp, State Treasurer, who chaired the Task Force to further discuss their concerns. Commissioner Nipps indicated she feels a County representative should be included on the new Board of Education task force being formed to review

fees being charged for groups using their facilities.

Commissioner Snook reported on the meeting of the Public Safety Interoperability Governance Working Group.

REPORTS FROM COUNTY STAFF

Motion made by Commissioner Nipps, seconded by Kercheval, to promote Sandy Schulte to fill the vacant Office Manager position in the Department of Permits and Inspections. Unanimously approved.

Steve Goodrich, Interim Director of the Planning Department, stated that the Planning Commission finalized its recommendations on the individual applications for changes to the comprehensive rezoning of rural areas and review process to bring the recommendations before the Commissioners.

ADOPTION OF 2004 COUNTY GOALS

The Commissioners discussed the goals reviewed at last week's meeting.

Motion made by Commissioner Nipps, seconded by Wivell, to adopt the following goals for 2004 as modified: 1) Develop and implement a Highway Pavement Management Plan, 2) Adopt Rural Area Zoning after consideration of the Task recommendations and begin implementation of Comprehensive Plan recommendations for Urban and Town Growth, 3) Enhance e-government services by developing procedures to post appropriate documents and data on the Internet intra-net and by developing a Frequently Asked Questions (FAQs) system on the County web page, 4) Develop and implement a rewards/recognition program for County employees that is linked to a suggestion program, 5) Work with municipalities to develop policies to increase urban tax base, 6) Develop a program to utilize the runway extension, increase the tax base, and promote the advantages of the Foreign Trade Zone at the Airport, and 7) Develop a master plan to ensure adequate emergency medical services for the citizens of Washington County. Unanimously approved.

CITIZEN'S PARTICIPATION

Raymond Tylicki distributed information on alternative biofuels and stated that he would like the County to consider using them in the County Commuter buses.

COUNTY ADMINISTRATOR'S COMMENTS

Rodney Shoop, County Administrator, informed the Commissioners that additional budget workshop meetings might be scheduled to finalize the Capital Improvements Program (CIP) budget.

CAPITAL IMPROVEMENT PROGRAM (CIP) FY 2005-2010 BUDGET PRESENTATION

The Commissioners continued their review of the projects submitted for the Capital Improvements Program (CIP) for Years 2005-2010. Debra Bastian, Director of Finance, and Gary Rohrer, Director of Public Works, attended the work-

The Commissioners reviewed projects proposed for railroad crossings, bridges, and parks and recreation. The Commissioners discussed the recommendations made by the Recreation & Parks Board regarding Program Open Space (POS) projects. It was the consensus of the Commissioners to include the projects recommended which utilize POS and to adjust the schedule for the remaining projects out to the following fiscal years. They also agreed to include the project to construct restrooms at the Double Woods Park maintenance facility using the \$40,000 that was received from the sale of land at the park. The Commissioners discussed the request for the construction of several new buildings at the Agricultural Education Center. They asked staff to make recommendations regarding future reductions and agreed that the Ag Center needs to generate revenue to cover the operating costs of its facilities.

Mr. Rohrer discussed the repairs needed to the dam located at Devil's Backbone Park. He stated that there was a prior appropriation of \$100,000 made for the project and asked to proceed with design of the project. Mr. Rohrer informed Commissioners that the State has agreed to assist in finding grant funding for this project. It was the consensus of the Commissioners to transfer the prior appropriation funding to road repair projects.

RECESS - LUNCHEON AT MUSEUM OF FINE ARTS

The Commissioners recessed at 11:49 a.m. in order to attend a luncheon sponsored by the Board of Trustees of the Washington County Museum of Fine Arts.

AFTERNOON SESSION

The afternoon session was called to order at 1:27 p.m. by President Gregory I. Snook, with the following members present: Vice President William J. Wivell and Commissioners James F. Kercheval, John C. Munson, and Doris J. Nipps.

REQUEST FROM CITY OF HAGERSTOWN - FUNDING FOR ARTS & ENTERTAINMENT AREA PARKING DECK

The Commissioners discussed the request from the City of Hagerstown that the County match the City's grant of \$30 per year over the next two fiscal years to help construct a new parking deck on South Potomac Street. The deck would serve the Arts and Entertainment District as well as the new University System of Maryland Center. Commissioner Wivell stated that he would prefer to wait until the CIP budget is complete and consider alternative methods of financing the project. Commissioner Munson indicated that he was undecided at this time. Commissioners Kercheval and Nipps expressed their support for the program and asked that staff compile information on tax credit programs that are used in other jurisdictions.

Motion made by Commissioner Kercheval, seconded by Nipps, to support the City of Hagerstown's request for County funding of \$300,000 in FY 2005 and \$300,000 in FY 2006 for construction of a new parking deck on South Potomac Street with the financing method to be determined at a later date. Motion carried with Commissioner Kercheval, Nipps, and voting "AYE" and Commissioners Wivell and Munson voting "NO."

FINANCING OPTIONS AVAILABLE FOR EXTENSION OF RUNWAY 9-27

Debra Bastian, Director of Finance, and Lester Guthorn, Financial Advisor, met with the Commissioners to review and discuss financing options available for the extension of Runway 9-27.

Mr. Guthorn and Ms. Bastian outlined the following scenarios for their consideration: 1) One - eight year bonds; 2) Two year bonds; 3) Three - twenty year bonds; 4) variable rate issue; and 5) grant anticipation notes. Ms. Bastian explained the scenario 1 (8-year bonds) would provide the lowest cost of financing, but would also have the most risk. Scenario 2 (two year bonds) would provide for a small amount of flexibility but would cause the County additional interest costs. Scenario 3 (20-year bonds) would hold the highest cost for the County but would provide the most flexibility.

Ms. Bastian indicated that they had until the second quarter of 2005 to review the information and determine which option is most appropriate in meeting the financing requirements of the project. She stated that the project would require additional financing of \$18,845,000 to fund the timing difference. Ms. Bastian reviewed a graph outlining debt service costs for various bond fund options. The meeting was opened for questions from the Commissioners.

PROPOSAL - ADEQUATE PUBLIC FACILITIES ORDINANCE (APFO) TRANSITION POLICY

Steve Goodrich, Interim Planning Director, met with the Commissioners to present a policy for their consideration regarding payment of the APFO school contribution. Mr. Goodrich stated that the proposal would permit payment of the contribution at some time other than before subdivision approval. The policy would apply only to minor subdivisions (five lots or fewer) that were submitted to the Planning Department but not approved before January 1, 2004. He recommended they be given the option to make the APFO payment at the building permit application stage. Angela Smith, Deputy Chief of Permits & Inspections, outlined the process that would be used by the Permits Department. The meeting was then opened for discussion and questions.

Motion made by Commissioner Munson, seconded by Nipps, to adopt a transition policy for the APFO fee as outlined: permit payment of the contribution at the building permit application stage for minor subdivisions of five lots or fewer. Unanimously approved.

 EARLY ACTION COMPACT TO ATTAIN EIGHT-HOUR OZONE STANDARD

Mr. Goodrich and Jill Baker, Planner, introduced Howard Simons and Mike Nixon from the Maryland Department of Transportation, Jim Frazier from Baker Consultants, and Brian Huff from the Maryland Department of the Environment group appeared before the Commissioners to present control measures to attain new 8-hour Ozone Standards.

Mr. Simons reviewed the list of measures that are currently in place in Washington County or which the County has agreed to institute in order to reach attainment status by 2007. He then reviewed the list of control measures that the County implement if attainment is not reached by 2007. Mr. Goodrich stated that the selected control measures were chosen on the most effective measures that had little fiscal impact to the County. The measures will be presented at public hearing on February 25 and, if approved, recommendations would be made to the Board by early March. The adopted recommendations would then be incorporated into the Early Action Plan that will be submitted to the EPA by March 3.

2004. The staff stated that they hope to present the recommendations to the Commissioners in early March for their consideration.

BID AWARD – CONSTRUCTION/BUILDING INSPECTION SERVICES

Motion made by Commissioner Munson, seconded by Nipps, to award the contract for construction/building inspectic services to Development Facilitators, Inc., which submitted the lowest responsive, responsible proposal in the amour \$60,750 and the hourly unit price for each class of inspector. This is a one-year contract with four consecutive one-ye renewals. Unanimously approved.

RECESS

The Commissioners recessed at 3:52 p.m.

JOINT MEETING WITH CITY OF HAGERSTOWN

The Commissioners met with Mayor William Breichner and City Council members Linn Hendershot, Kristin Aleshire, I Metzner, Penny Nigh, and Carol Moller at City Hall at 4:00 p.m.

Tax Setoff – City of Hagerstown

Commissioner Snook stated that, pursuant to Section 6-306 of the Tax-Property Article of the Annotated Code of Ma the Commissioners are required to meet with each municipality annually to discuss the tax setoff program. He then reviewed the calculations made for the services included in the program - parks, highways, and police. Commissione Snook stated that, for fiscal year 2004, the City is estimated to receive \$1,009,408. He indicated that the Joint Tax Se Committee meetings resumed meeting to discuss revising the formula. Once it is finalized, the recommendations woi brought before both bodies for approval.

Commissioner Snook reminded the Mayor and Council that City employees are invited to utilize the safety programs by the County. He stated that the City might also want to piggyback onto the County's overlay contract.

Commissioner Snook informed the Mayor and Council that the County had approved funding for construction of the A Entertainment District parking deck. He stated that the County would also like to work with them to develop incentive the downtown area.

Council member Aleshire suggested that appropriate City and County staff meet to address the State shortfall in High User Revenues and to develop a response to the Governor's initiative to supplement the loss of funding.

ADJOURNMENT

Motion made by Commissioner Wivell, seconded by Nipps, to adjourn at 4:30 p.m. Unanimously approved.

County Administrator

County Attorney

_____, County Clerk

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**WASHINGTON COUNTY DEPARTMENT OF
PLANNING AND COMMUNITY DEVELOPMENT**

Washington County Administrative Annex
80 West Baltimore Street
Hagerstown, Maryland 21740-6003
Telephone: 240-313-2430
FAX: 240-313-2431
Deaf and Hard of Hearing call 7-1-1 for Maryland Relay

MEMO TO: Potential Interested Parties

FROM: Stephen T. Goodrich, Interim Planning Director *STG*

DATE: December 22, 2003

SUBJECT: Early Action Compact Update - Stakeholders Meeting

Please be advised a stakeholders meeting will be held on Wednesday, January 14, 2004 at 6:00 p.m. to discuss and obtain public input on the proposed Washington County Early Action Compact program in compliance with the EPA Air Quality Standards. The meeting will be held in the conference room of the Washington County Administrative Annex, 80 West Baltimore Street, Hagerstown, Maryland.

If you have any questions or need directions, please contact the Washington County Department of Planning and Community Development at (240) 313-2430.

STG/sac



**INVITATIONS TO THE PUBLIC MEETING
SENT TO THE FOLLOWING:**

- MUNICIPALITIES (see attached listing)
- CITY OF HAGERSTOWN
- CHAMBER OF COMMERCE
111 W. Washington Street
Hagerstown, MD 21740
- GREATER HAGERSTOWN COMMITTEE, INC.
5 Public Square
Hagerstown, MD 21740 Attn: Art Callaham
- ECONOMIC DEVELOPMENT COMMISSION – Tim Troxell, Director
- JIM LAIRD
Citizens for the Protection of Wash. Co.
1903 Maplewood Drive
Hagerstown, MD 21740

Washington County
Municipal Corporations

BOONSBORO (432-5141)

Town Hall
21 North Main Street
Boonsboro, MD 21713

Charles F. "Skip" Kauffman, MAYOR

Howard Long, Asst. Mayor
Richard E. Hawkins, Sr.
Gene Smith
Richard Gross
Ray Grove
Kevin Chambers

HAGERSTOWN (790-3200)

City Hall
One East Franklin Street
Hagerstown, MD 21740

William M. Breichner, MAYOR

Kristin B. Aleshire
N. Linn Hendershot
Lewis C. Metzner
Carol N. Moller
Penny May Nigh

CLEAR SPRING (842-2252)

Town Hall
P. O. Box 104
Clear Spring, MD 21722

Paul D. Hose, Jr., MAYOR

Julianna Albowicz, Vice Mayor
Gary L. Grove
Terry Baker
Mason B. Munday

HANCOCK (678-5622)

Town Hall
126 West High Street
Hancock, MD 21750

Daniel Murphy, MAYOR

Randy Pittman
David B. Smith
W. Gregory Yost
Darwin Mills

FUNKSTOWN (791-0948)

Town Hall
P. O. Box 235
Funkstown, MD 21734

Robert L. Kline, MAYOR

Paul N. Crampton, Jr., Asst. Mayor
Sharon Chirgott
Kim Ramer
Robert Rodgers, Jr.
Richard Nigh
John Phillips

KEEDYSVILLE (432-5795)

Town Hall
P. O. Box 359
Keedysville, MD 21756

Lee Brandenburg., MAYOR

Matt Hull, Asst. Mayor
Jackie Stranathan
Richard Walton
Barry Levey

SHARPSBURG (432-4428)

Town Hall
P.O. Box 368
Sharpsburg, MD 21782

Sidney Gale, MAYOR
Hal Spielman, Vice Mayor
J. W. Eichelberger
Russell Weaver
Patti Hammond
Ralph Hammond
Marjorie Jamison

SMITHSBURG (824-7234)

Town Hall
P. O. Box 237
Smithsburg, MD 21783

Mildred "Mickey" Myers, MAYOR

Ralph Regan
James LaFemina
Elizabeth "Peachy" Mann
Jerome Martin
Jake Johnson

WILLIAMSPORT (223-7711)

Town Hall
P. O. Box 307
Williamsport, MD 21795

John W. Slayman, MAYOR
Timothy Ammons
Walter W. Tracy, Asst. Mayor
James McCleaf.
Gloria Bitner
James C. Kalbfleisch
Roxanne Long

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100 West Washington Street
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(301) 791-3090

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William J. Wivel
James F. Kercheval
Doris J. Nipps
John C. Munson



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MEMO TO: *Potential Interested Parties*

FROM: *Robert C. Arch, Planning Director* **RCA**

DATE: *April 25, 2003*

SUBJECT: *Early Action Compact Public Meeting*

Please be advised a public meeting will be held on May 8, 2003 at 6:00 p.m. to discuss EPA Air Quality Standards and the Washington County Early Action Compact program. The meeting will be held in the Washington County Administrative Annex Conference Room, 80 West Baltimore Street, Hagerstown, Maryland.

If you have any questions or need directions, please contact the Washington County Department of Planning and Community Development at (240) 313-2430.

RCA/sac

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Hagerstown, MD 21740
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5/15/02



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80 West Baltimore Street

Hagerstown, Maryland 21740-6003

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A G E N D A

WASHINGTON COUNTY DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

EARLY ACTION COMPACT PUBLIC MEETING

Washington County Administrative Annex Conference Room

80 West Baltimore Street, Hagerstown, Maryland

May 8, 2003 at 6:00 p.m.

- I. Opening Comments - County**
- II. Presentation - MDE**
- III. Public Comment**
- IV. Adjournment**



**UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
REGION III
1650 Arch Street
Philadelphia, Pennsylvania 19103-2029**

NOV 3 2004

The Honorable Kendi P. Philbrick
Secretary
Maryland Department of the Environment
1800 Washington Boulevard
Baltimore, MD 21230

Dear Secretary Philbrick:

The purpose of this letter is to acknowledge the U.S. Environmental Protection Agency's (EPA) receipt of Maryland's milestone submittals and semiannual reports as required under the Early Action Compact agreement between Washington County, Maryland, the Maryland Department of Environmental Protection (MDE), and EPA, dated December 31, 2002.

EPA acknowledges receipt of Maryland's June 16, 2003, and March 31, 2004 milestone submittals, as well as the June 30, 2003, December 31, 2003, and June 30, 2004 semi-annual progress reports. The next milestone due will be the attainment demonstration State Implementation Plan which is due no later than December 31, 2004.

EPA stands ready to assist the states and local areas in the development of the early action plan. If you have any questions, please contact me or have your staff contact Air Quality Planning Branch, at 215-814-2034.

Sincerely,

Judith M. Katz, Director
Air Protection Division

cc: Thomas Snyder, Air Director, MDE
Tad Auburn, MDE



Meeting Minutes

Subject: Early Action Compact for Washington County, Maryland. **Time:** 10AM

Date: 09/14/2004 **Place:** BAKER

Attendees:	Howard Simons	MDOT
	Mike Nixon	MDOT
	Randy Mosier	MDE
	Beverly Goll Yekeson	MDE
	Jill Baker	Washington County
	Jim Frazier	Baker
	Raj Paradkar	Baker

Agenda:

1. Review of SIP Timeline/Critical Dates
2. Overview of SIP Draft
3. VA Modeling Efforts
4. Status of Incorporating CAP and AQAD in Washington County
5. Next steps

Minutes:

1. December 31st, 2004 is EPA's deadline for submitting the Washington County EAP SIP as well as the semi-annual progress report for the Early Action Compact. MDE will finalize the SIP submittal as per the timeline drafted during the meeting and Washington County will prepare the progress report to include all events and meetings since the June progress report.
2. Timeline: Table 1 below lists the dates along with the tasks scheduled.
3. Washington County will perform the following tasks:
 - a. Set up hearing date (scheduled Nov 17th).
 - b. Reserve hearing room and send MDE the name of the room.
 - c. Send MDE court reporter's name.
 - d. Send MDE list of newspapers and contacts.
 - e. Send MDE contact information of the surrounding MPOs.
 - f. Send MDE the name of a contact person at the Health Department.
 - g. Confirm Oct. 12 meeting with County Commissioner.
4. The data required for the final SIP submittal and the responsible agency is listed below:
 - a. Final report of SIP submittal (MDE)
 - b. Appendices with detailed technical analysis for all control measures listed (BAKER)
 - c. Minutes of all EAC meetings (BAKER)
 - d. Copy of the March EAP submittal (BAKER)
 - e. Correspondences with EPA (MDE)
 - f. Original EAC protocols, guidance and memos received from EPA (MDE)
 - g. Original 8hr SIP notices from EPA (MDE)
 - h. Modeling from VA (MDE)
 - i. Supplemental modeling report (MDE)
 - j. Transport paper from UMD/PennState (MDE)

Traffic Flow Improvements				
Signal System Enhancements:				
1) US-40: Cleveland Ave. to Edgewood Rd.	1) SHA	1) Summer '03		
2) MD-65: Doub Way to Henry Douglas Dr.	2) SHA	2) FY '04		
Incident Management/Intelligent Transportation Systems:				
1) Highway Advisory Radio (3 locations)	1) MDOT - CHART	1) On-going		
2) CCTV (2 locations) & Dynamic Message Signs (1 location)	2) MDOT - CHART	2) By 2007		
State Control Measures				
Vehicle Emissions Inspection Program (VEIP)	MDE & MDOT	On-going		
Federal Control Measures				
NLEV	MDOT	On-going		
Tier II	MDOT	On-going		
HDE Standard	MDOT	By 2007		
Vehicle Acquisitions				
On-Road Vehicle Replacements				
1) Fleet Replacement (7 vehicles)	1) SHA	1) Two by 2005 & Five by 2007		
2) Transit fleet replacement (Bus replacement). a) Turning Point: one replacement. b) County Commuter: 12 scheduled replacement.	2) SHA	2) a) By 2003; b) Two by 2004; Three by 2005; Three by 2006 & Four by 2007.		
3) Transit engine re-built (Installation of Emissions Reduction Devices on Engine Re-build - 6 engine re-builds).	3) SHA	3) Three by 2003 & Three by 2004.		

AREA SOURCES

OTC Programs				
1) Consumer Products (CP)	1) MDE	1) On-going		
2) Architectural and Industrial Maintenance (AIM)	2) MDE	2) On-going		
3) Portable Fuel Containers (PFC)	3) MDE	3) On-going		
Low Emissions Paint (Yellow & White Paint for Road markings)	MDOT - SHA	On-going		

OFF-ROAD SOURCES

Off-Road Vehicle Replacements	Washington Co.	Two in 2002 and One in 2004		
Phase I & II engine standards	Federal rule	1997 & 2002		
Engine standards for diesel powered engines	Federal rule	2002		
Engine standards for gasoline powered marine engines	Federal rule	1998		
Engine standards for large gasoline-powered engines	Federal rule	2000		
Engine standards for locomotive engines	Federal rule	2001 to 2005		

STATIONARY SOURCES

RACT/RACM Controls. Washington County sources subject to RACT: - Amcor/Stevens, Fil-Tec, Fleetwood, Engineered Polymer, Mack Trucks, Inc., Pheonix Color - Tandy Drive, R. Paul Smith/Allegheny Energy, Rayloc, Rust Oleum, St. Lawrence Cement, Xerxes Corporation, Garden State Tanning.	MDE	On-going		
NOx SIP Call	Federal rule & State regulation	2004		

Meeting Minutes

Subject: Early Action Compact for Washington County, Maryland. **Time:** 10AM
Date: 01/21/04 **Place:** BAKER

Attendees:	Howard Simons	MDOT
	Mike Nixon	MDOT
	Randy Moiser	MDE
	Jill Baker	Washington County
	Jim Frazier	Baker
	Raj Paradkar	Baker

The agenda of the meeting was to discuss the outcome of the public meeting held 14th of December, to discuss the updates received from EPA regarding the December 31st submittal, to update the schedule for the next few weeks and to review the selected control measures and draft an action plan for the EAC. The following are the minutes of the meeting:

1. MDE's talked with EPA (Christine Fernandez) suggests that Kent and Queen Annes' are no longer eligible for EAC participation. That leaves Washington County as the only county under the 8-hour standard still participating under the EAC process in MD.
2. The 2002 Baseline Inventory data is due on May 2004. MDOT needs to decide the source for VMT required for creating the baseline inventory. MDOT will schedule a meeting between Joe Finkle to figure out what to do with Washington County's inventory as well as all other counties without models.
3. Most Recent Public Meeting for the EAC was held on January 14, 2004:
 - a. Not much outcome.
 - b. One attendee at the public meeting.
4. EPA updates:
 - a. From MDE's talks with Christine Fernandez (EPA) it seems that they would like to see an RFG or low RVP program in the submittal. The group recommended that it could be included as a contingency measure. Washington County is already operating at low RVP, but it would require a state regulation to take credit for it.
5. Schedule: An updated schedule is listed in Table 1 below.
6. Projects: Break down the list into 3 tables, Action Plan Control Measures (Table 2), Contingency Control Measures (Table 3) and Other Considered Control Measures (Table 4).
7. Data required by Baker to complete the analysis for the Action Plan Control Measures is included at the end of the document under the Data Request segment.
8. MDE will talk to Virginia regarding the UAM modeling required for the final report.

Table 1: Updated Schedule and Milestones

Status	Schedule	Action
✓	Aug 28 th	Control Measures Selection (non-constrained)
✓	Sept 30 th	Deadline for data collection.
✓	Oct 14 th	Control Measures Evaluation
✓	Nov 18 th	Control Measures Selection based on initial evaluation/screening.
✓	Dec 16 th	County Staff presentation (Greg Snook)
✓	Dec 31 st	Progress Report submittal to the EPA.
✓	Jan 14 th	Stakeholders meeting/Public Meeting for potential control measures
	Jan 31 st	EPA's Preliminary Submittal of Control Measures Selected – deadline Jan 31 st 2004.
	Feb 3 rd	County Commissioner/MPO presentation workshop
	Feb 18 th	Public Meeting/Comments
	March 16 th	County Commissioner Approval Meeting
	March 31 st	EPA's Final Submittal of Control Measures Selected for implementation – deadline March 31 st 2004.

Table 2: List of Control Measures selected for Action Plan

SOURCE CATEGORY	Control Measure	Description / Comments	Responsible Agency	Implementation Date	Cost	Emission Benefits	
						VOC kg/day	NOx kg/day
HIGHWAY <i>VT and Trip Reduction Measures</i>	Ride-matching/Commuter Connections	Incentives and support for Car and Vanpool Programs: 30 commuters from Washington County	MWCOG & MTA	On-going	No cost to county.	-0.33	-0.31
	Transit Programs	1.- County Commuter bus services (9 routes)	Washington Co.	On-going	No setup costs.	1) -5.30	-4.19
		2.- Turning Point transit services.	Washington Co.	On-going	Cost to County = Partially funded by MTA.	2) -0.43	-0.41
		3.- Commuter bus service from Hagerstown to Shady Grove Metro Station.	Washington Co.	On-going		3) -1.65	-1.75
	Park and Ride Lots and Improvements	Existing PNR lots in the county (8 PNR lots)	MDOT	On-going	No cost to county.	-1.77	-1.80
Public Education Efforts - Outreach program	Telework/Telecommuting (Incentives/support for telecommuting)	1. Telework center in Hagerstown (32 workspaces)	State/Fed Gov.	On-going	No cost to county.	1) -0.19	-0.22
		2. Telecommuting Outreach Program (home-based teleworkers)	MWCOG	On-going	No cost to county.	2) -2.87	-3.12
	Public Education Efforts - Outreach program	Expand existing programs administered by MDE to include Washington County (Institute ozone awareness and energy/resource conservation programs for public, employers, school students, community groups, etc).	MDE & Washington Co.	By July 2005	Low cost to county (cost to update existing website).	---	---
E-government / E-commerce Enhancements		Trips reduced or eliminated by using on-line services from MVA and Washington County's website. Washington County to implement a Call-In service to assist permits and inspections.	Washington Co. (MVA)	Website: ongoing. Call-In: Dec 2005	Website: no setup costs. Call-In: funds already committed by county.	-1.59	-0.31

New Jobs Tax Credit Incentives	Tax credit to eligible companies that expand or relocate operations within Washington Co. (Reduction in work trip length by employees included in this program).	Washington Co.	On-going	No setup costs.	-1.59	-1.85
Growth Management Program	Hopewell Valley Promotion - policies that integrate transportation and land use decisions.	Washington Co.	On-going	No setup costs.	-13.24	-15.42
<i>Traffic Flow Improvements</i>						
Intersection Improvements	SHA memo - 3 Projects (Dedicated turn lanes, Roundabouts, Upgrades to shoulders and singal modifications)			Awaiting Data.	---	---
Interchanges	SHA memo - 1 Project (Safety Improvements and extention)		By 2007	Awaiting Data.	---	---
Signal System Enhancements	SHA memo - 3 programs 1) US 40 Cleveland Ave. to Edgewood Rd. 2) MD 65 Doub Way to Henry Douglas Dr. 3) Hagerstown City - 56 Intersections re-optimized	1) SHA 2) SHA 3) SHA	1) Summer '03 2) FY '04 3) FY '04	1) No costs to county 2) No costs to county 3) Awaiting Data	-6.00 -4.22 ---	-1.81 -1.27 ---
Incident Management/ITS	Ongoing and planned Incident Management CHART programs. 1) Highway Advisory Radio at 3 locations in Washington Co. 2) CCTV (2 locations) and Dynamic Message Signs (1 location)	1) MDOT - CHART 2) MDOT - CHART	1) On-going 2) By 2007	1) No costs to county 2) No costs to county	-17.59 -19.86	-7.99 -8.97
<i>Federal Control Measures</i>						
NLEV	NLEV - MD opted in 1999	MDOT	On-going	No costs to county	-81.65	-99.79
Tier II	Phase in 2004; vehicles and gasoline	MDOT	On-going	No costs to county	-780.18	-2821.35
HDE Standard	2004 heavy duty engine standard	MDOT	By 2007	No costs to county	0.00	-172.37
<i>State Control Measures (OTR Programs)</i>						
I/M programs (OBD, IM240)	MD VEIP (OBD II, IM240)	MDE & MDOT	On-going	No costs to county	-480.81	-562.46

Vehicle Acquisitions								
On-Road Vehicle Replacements	1) Fleet Replacement (SHA memo -- 7 vehicles)	1) SHA	1) Two by 2005 & Five by 2007	1) No costs to county	1)	-0.09	-0.09	-0.09
	2) Transit fleet replacement (Bus replacement).	2) SHA	2) a) By 2003	2) Awaiting data.	2)	-31.07	-3.96	-31.07
	a) Turning Point: one replacement.	3) SHA	b) Two by 2004; Three by 2005;	3) Awaiting data.	3)	0.00	-1.49	0.00
	b) County Commuter: 12 scheduled replacement.		Three by 2006 & Four by 2007.					
	3) Transit engine re-built (Installation of Emissions Reduction Devices on Engine Re-build). County Commuter: 6 engine re-builds.		3) Three by 2003 & Three by 2004.					
Off-Road Vehicle Replacements	Landfill vehicle replacement	Washington Co.	Two in 2002 and One in 2004	Awaiting data.		---	---	---
AREA SOURCES								
OTC Programs	1. Consumer Products (CP)				1)	0.00	-108.86	0.00
	2. Architectural and Industrial Maintenance (AIM)				2)	0.00	-235.87	0.00
	3. Portable Fuel Containers (PFC)				3)	0.00	-54.43	0.00
Low Emissions Paint				Awaiting data.		---	---	---
STATIONARY SOURCES								
RACT/RACM Controls	See MDE Inventory of Permitted and Non-permitted Sites.	MDE		Awaiting data.		---	---	---

TOTAL EMISSION BENEFITS (kg/day): -1823.97 -3736.55

TOTAL EMISSION BENEFITS (Tons/day): -2.01 -4.12

Table 3: Control Measures Selected for Contingency

SOURCE CATEGORY		Description / Comments	Responsible Agency	Implementation Date	Cost	Emission Benefits	
Control Measure						VOC kg/day	NOx kg/day
HIGHWAY							
<i>VMT and Trip Reduction Measures</i>							
Flextime / Alternative Work Schedules		Government MOU for CWW/AWS. (Employer voluntary adjustment of work schedules and/or credit for employer plans to adjust work schedules to reduce peak travel.)	State/Federal Gov.	---	No cost to county.		
<i>State Control Measures (OTR Programs)</i>							
Low RVP		Mandate use of low RVP fuel in county.	MDOT	---	No cost to county.	-671.32	-45.36
<i>Fleet Operations</i>							
Diesel vehicle emission control		Voluntary outreach programs to promote diesel vehicle idling restriction. - Vehicle Idling Policies/Restrictions- (HDDV) - Restrictions on fleet and location of idling. - Delivery times outside peak travel time periods. - Refueling in evening hours.					
AREA SOURCES							
Gas can replacement		Previous programs in Baltimore/D.C.	MDE				

TOTAL EMISSION BENEFITS (kg/day): -671.32 -45.36

TOTAL EMISSION BENEFITS (Tons/day): -0.74 -0.05

Table 4: Other Control Measures Considered

SOURCE CATEGORY	Control Measure/ Description	Description / Comments	Status	Emission Benefits	
				VOC kg/day	NOx kg/day
HIGHWAY					
<i>VMT and Trip Reduction Measures</i>					
	Busing/rail/transit incentive programs offered to employees by employers. (Use in combine with public transit/ infrastructure measure).	Propose Free Code Red ride on the transit service.	No		
	Transit Service Expansions (geographic, service frequency, other). Public transit infrastructure	Ask MTA. Initial expectation – not likely.	No		
	1. Voluntary Clean Air Programs	1. Clean Air Partners/Ozone Action Days. Voluntary programs.			
	2. Public Education Efforts-(Institute ozone awareness and energy/ resource conservation programs for public, employers, school students, community groups, etc)	2. Stage 2. Outreach program. Expand existing programs to Wash Co – MDE Programs.			
	Transit Oriented Development	No transit advantages in region	No		
	Land Use Planning Programs- Programs to encourage land use alternatives.	Existing maps.	Priority funding areas maps and protected lands map received.		
<i>Speed, Flow, and Delay Improvements</i>					
	Carpool Lots	SHA memo – 2 programs identified (possible but with budget constraints)	No		
	Bike/ Pedestrian Facilities- Incentives for bicycle and pedestrian to work – routes, construction, facilities. Bike paths/ walkways.	No new programs – SHA Memo.	No programs		
<i>Federal Control Measures</i>					
	Alternative Fuels for Fleet Vehicles- Use of CNG, LNG, LPG, biodiesel, electric, methane, etc.	Check to see if there are any stations for fueling in the county.	No stations in Washington County.		

<i>State Control Measures (OTR Programs)</i>							
Expansion of Reformulated Gasoline to Washington County	Washington County does not have a RFG.						
Stage II Controls	Credit if already implemented.						
<i>Vehicle Acquisitions</i>							
ULEV and SULEV Vehicles as Replacements for Existing Standard Vehicles or Fleet Expansions	Tied in with Fleet replacement.						
Accelerated Fleet Replacement Cycles	1. Check with Wash Co Gov for any fleet replacement programs. 2. Check MTA for transit fleet replacement						
<i>Fleet Operations</i>							
Specify Vendor Delivery Hours in Contracts- Scheduling deliveries away from peak ozone formation time periods.		No programs					
Shaded Parking Areas- Reduces A/C use and cool-down idle times.		No programs					
Maximize Vehicle Occupancy / Minimize Vehicles at Worksites		No programs					
Reduce Fuel Consumption by X%		No programs					
<i>Other</i>							
Vehicle Scrappage / Exchange	No funding.						
Vehicle Emissions Repair Assistance	Gas cap replacement.	Program ends before 2005					
Opacity Regulation	Current test study programs in MD.	Test program					
OTHER MOBILE SOURCE (Off-Road)							
Limits on Use of Construction Activities- Restrictions on days, hours, OAP, etc.	Percentage of Construction Activities taking place during off-peak hours (night time)						
Fuels- Programs to promote the use of lower polluting fuels for off road mobile equipment. These programs can be voluntary, mandatory, or incentive-based.	Impacts of new diesel rules on off-road model.						
Engine Retrofits-	Impacts diesel retrofits on off-road model.						

Replacement or reworking of older higher emitting engines with newer lower emitting parts.				
Vehicle Replacement- Replacement of older higher emitting vehicles with newer lower emitting vehicles.		Impacts of low emission vehicles on off-road model.		
Locomotive Engine Replacement		Impacts of train engine replacement on off-road model.		
Airport Landside Vehicle Programs- Required use of improved technologies, fuels, and overall usage strategies.		Currently there is an Airport Expansion Plan for the Hagerstown Region Airport (Richard A. Henson Field Runway 9-27 Improvement Program). Proposed completion date is December 31, 2007. No vehicles purchases.		
Vehicle Programs for Other Installations- Required use of improved technologies, fuels, and overall usage strategies.				
AREA SOURCES				
Landside Conditioned Air / Idling Restrictions- Use of on-board auxiliary power units or ground power units in lieu of running aircraft engines.		Check along with Airport Expansion Plan.	Current Airport Expansion Plan does not address this control measure.	
Fuels- Voluntary, mandatory, or incentive-based use of lower polluting fuels for stationary equipment such as water and fuel pumps, generators, etc.		Non-road models for fuels.		
Reforestation		Dept of Agricultural Programs.		
STATIONARY SOURCES				
NOx and/or VOC Reductions by Specific Permitted and Unpermitted Sources- Voluntary or mandatory reduction programs to achieve emissions reductions greater than existing emissions reduction requirements.				
Alternative Power Use-				

Replacement liquid fueled equipment (vehicles, pumps, hand-held tools, etc.) with electric powered devices, or retrofit existing devices for use of electric power.				
New Source Review				

Data Request:

Baker would like to request project information for the purpose of analysis for the projects listed in the memo dated January 21st, 2004.

Project Information: Project information includes a detailed project description along with any location information, utilization rates, surveys, etc. Any other information related to the projects that will help in analyzing the benefits of the project is desired. Also information related to cost of the projects is required.

Intersection Improvement Projects: (Mike)

1. US 40 at MD 63, geometric improvements (add left turn lanes on all legs of intersection). Under construction., estimate complete Fall '03
2. MD 66 at Mr. Aetna Road roundabout
3. MD 65 at MD 68, provide left turn lanes, upgrade shoulders and signal modification

Interchanges: (Mike)

1. I-70 at I-81, safety improvements and extension of I-70 WB to I-81 WB to I-81 NB ramp to Halfway Boulevard – interim I-81 imprv. Being developed that could be implemented by '07.

Signal System Enhancements: (Mike)

1. Hagerstown – 56 intersections throughout the city to be re-optimized by FY04

RACT/RACM Controls: (Randy)

1. MDE Inventory of Permitted and Non-permitted Sites.

E-Government/E-commerce Enhancements: (Jill)

2. Details of the county's Call-In program.

Washington County's CIP for Highway Improvements & Signal Improvements: (Jill)

Low Emissions Paint: (Mike/Randy)

Cost Information: For the below projects we would require cost information. Any information related to setup costs, annual costs, maintenance costs etc.

On-road Vehicle Replacements: (Mike/Jill)

1. Transit fleet replacement (Bus replacement).
 - a. Turning Point: one replacement.
 - b. County Commuter: 12 scheduled replacement.
2. Transit engine re-built (Installation of Emissions Reduction Devices on Engine Re-build).
County Commuter: 6 engine re-builds.

Off-road Vehicle Replacements: (Jill)

1. Landfill vehicle replacement.

Meeting Minutes

Subject: Early Action Compact for Washington County, Maryland. **Time:** 10AM

Date: 11/18/03

Place: BAKER

Attendees:	Howard Simons	MDOT
	Mike Nixon	MDOT
	Randy Moiser	MDE
	Beverly Gollyekeson	MDE
	Jim Frazier	Baker
	Raj Paradkar	Baker
	Vladimir Majano	Baker

The purpose of the meeting was to discuss the progress of the Early Action Compact for Washington County and to review the draft analysis for the selected list of control measures for which data was received/collected. The following are the minutes of the meeting:

1. The new EPA coordinator for the EAC, Christina Fernandez, informed MDE that the EPA has dropped the idea of a joint county EAC submittal. The group decided that as of now, we should continue with the Washington County EAC.
2. EPA's 8-hour UAM modeling demonstration is not ready as VDEQ is still working on the formats and running the model. The model is required to complete the EAC submission. It appears that EPA will allow EAC areas to proceed wi
3. The group reviewed the results of the draft analysis done by BAKER for the selected control measures. They were broken down in 3 separate lists. The first list as shown in Table 2, consists of the control measures that have already been implemented or scheduled for implementation by CY2007 and for which credit can be taken. The second list as shown in Table 3, consists of the possible control measures that can be implemented in Washington County and those that can be recommended to the county to use for their EAC. The third list as shown in Table 4, consists of the control measures, which were considered for Washington County but were not quantified because they were either not feasible or not applicable to the region.
4. Mike Nixon is taking the lead to arrange a meeting with Greg Snook and the county staff to receive a presentation on the progress of the EAC, potential control measures, and implications if the EAC fails to show attainment. Following the meeting with the county staff, plan a stakeholders meeting following to review the recommended list of control measures. A public meeting will also be required prior to the final submittal of the EAC in March.
5. MDE will take the lead in preparing the progress report due on Dec 31st to the EPA.
6. An updated schedule is listed in Table 1 below.

Table 1: Updated Schedule and Milestones

<i>Status</i>	<i>Schedule</i>	<i>Action</i>
✓	Aug 28 th	Control Measures Selection (non-constrained)
✓	Sept 30 th	Deadline for data collection.
✓	Oct 14 th	Control Measures Evaluation
✓	Nov 18 th	Control Measures Selection based on initial evaluation/screening.
	ASAP	County Staff presentation (Greg Snook/Bob Arch)
	2 Weeks later.	Stakeholders meeting/Public Meeting for potential control measures
	Before Dec 15 th	County Commissioner/MPO presentation
	Dec 31 st	Progress Report submittal to the EPA.
	Mid Jan	County Commissioner Selection Meeting
	Jan 31 st	EPA's Preliminary Submittal of Control Measures Selected – deadline Jan 31 st 2004.
	Feb/March	Public Meeting/Comments
	Mid March	County Commissioner Approval Meeting
	March 31 st	EPA's Final Submittal of Control Measures Selected for implementation – deadline March 31 st 2004.

Table 2: Control Measures Implemented or Scheduled

SOURCE CATEGORY	Color Code	Description / Comments	Status	Emission Benefits	
				VOC kg/day	NOx kg/day
HIGHWAY					
<i>VMT and Trip Reduction Measures</i>					
Ride-matching/Commuter Connections (Car and Vanpool Programs / Incentives / Employer Participation. Incentives and support for car and vanpool and promoting alternate transport methods.)		Ride-matching: 30 commuters from Washington County (COG/MTA info for ridesharing).	1.- Used MAQONE for analysis.	-0.33	-0.31
Transit Programs (including bus pool) Incentives / Employer Participation.		1.- Received information for County Commuter bus services. 2.- Received information for Turning Point transit services. 3.- Commuter bus service from Hagerstown to Shady Grove Metro Station.	1) 1.- Used MAQONE for analysis. 2) 2.- Used MAQONE for analysis. 3) 3.- Used MAQONE for analysis.	1) -5.30 2) -0.43 3) -1.65	-4.19 -0.41 -1.75
Busing/rail/transit incentive programs offered to employees by employers. (Use in combine with public transit/ infrastructure measure).					
Park and Ride Lots and Improvements		Existing PNR lots in the county.	1- Used MAQONE for analysis.	-1.77	-1.80
1. Telework/		1. Telework centers in Hagerstown, and Fredrick.	1.- Hagerstown TC done. Awaiting Frederick TC data from COG.	1) -0.19	-0.22
2.. Telecommuting (Incentives/support for telecommuting)		2. Telecommuter data.	2. CTPP 2000 data used. Update assumptions.	2) -7.73	-8.16
Public Education Efforts-(Institute ozone awareness and energy/ resource conservation programs for public, employers, school students, community groups, etc)		Stage 1. Outreach program Expand existing programs to Wash Co -- MDE Programs.		---	---
<i>Speed, Flow, and Delay Improvements</i>					
Intersection Improvements (Dedicated turn lanes, improved signalization, etc. Some may already be a part of the TIP or Plan.)		Take credit for all 3 Intersection Improvement programs in the SHA Memorandum.	Awaiting data from MDOT.	---	---

Interchanges		SHA memo – 1 program	Awaiting data from MDOT.	---	---
Signalization Improvements-Signal coordination, other.		SHA memo – 3 programs	Used MAQONE for analysis. Awaiting data for 1 program.	-10.22	-3.08
Incident Management/ITS/ETC		Ongoing Incident Management programs with CHART FY 2007 Incident Management Programs with CHART	Used MAQONE for analysis. Used MAQONE for analysis.	-17.59 ---	-7.99 ---
<i>Federal Control Measures</i>					
NLEV			Calculated with MOBILE6.	-81.65	-99.79
Tier II			Calculated with MOBILE6.	-780.18	-2821.35
HDE Standard			Calculated with MOBILE6.	0.00	-172.37
<i>State Control Measures (OTR Programs)</i>					
I/M programs (OBD, IM240)		MD OBD II Program.	Calculated with MOBILE6.	-480.81	-562.46
<i>Vehicle Acquisitions</i>					
On-Road Vehicle Replacements		1. Fleet Replacement SHA memo – 12 vehicles 2. Transit fleet replacement (Bus replacement). - Turning Point: one replacement in 2003. - County Commuter, scheduled replacement: 2004=2; 2005=3; 2006=3; and 2007=4. 3. Transit engine re-built (Installation of Emissions Reduction Devices on Engine Re-build). County Commuter: 3 engine re-built in 2003, and 3 engine re-built schedule in 2004.	1. Used MAQONE for analysis. 2. Used MAQONE for analysis. 3. Used MAQONE for analysis.	1) -0.09 2) -3.96 3) -1.49	-0.09 -31.07 0.00
Off-Road Vehicle Replacement		SHA memo	Awaiting data from Mike.	---	---
AREA SOURCES					
OTC Programs: 1. Consumer Products (CP)			Data received from MDE.	1) -108.86	0.00

2. Architectural and Industrial Maintenance (AIM)			Data received from MDE.	2)	-235.87	0.00
3. Portable Fuel Containers (PFC)			Data received from MDE.	3)	-54.43	0.00
Low Emissions Paint			Awaiting data from MDOT.		---	---
STATIONARY SOURCES						
See MDE Inventory of Permitted and Non-permitted Sites.			1. RACT/RACM Controls.			
			2. Research any emissions trading programs currently in Baltimore/D.C.			
			1. Awaiting data from MDE.	1)	---	---
			2. Awaiting data from MDE.	2)	---	---

TOTAL EMISSION BENEFITS (kg/day): -1792.55 -3715.04

TOTAL EMISSION BENEFITS (Tons/day): -1.98 -4.10

Diesel Outreach Programs: -Vehicle Idling Policies/Restrictions- (HDDV) -Restrictions on fleet and location of idling. -Delivery Times Outside Peak Travel Time Periods -Refueling in Evening Hours			Gov MOU. Outreach efforts for voluntary reductions. Truck Gate Idling, Truck stop electrification, etc. Data required for Truck counts from I-81 study and SHA counts for Wash Co. Public outreach.	No programs		
			Gov MOU, Clean Air Partners, Episodic Control Measure.	No programs		
			Tied in with Fleet replacement.			
<i>Vehicle Acquisitions</i> ULEV and SULEV Vehicles as Replacements for Existing Standard Vehicles or Fleet Expansions Accelerated Fleet Replacement Cycles			1. Check with Wash Co Gov for any fleet replacement programs. 2. Check MTA for transit fleet replacement			
OTHER MOBILE SOURCE (Off-Road)						
Limits on Use of Construction Activities- Restrictions on days, hours, OAP, etc.			Percentage of Construction Activities taking place during off-peak hours (night time)			
Fuels- Programs to promote the use of lower polluting fuels for off road mobile equipment. These programs can be voluntary, mandatory, or incentive-based.			Impacts of new diesel rules on off-road model.			
Engine Retrofits- Replacement or reworking of older higher emitting engines with newer lower emitting parts.			Impacts diesel retrofits on off-road model.			
Vehicle Replacement- Replacement of older higher emitting vehicles with newer lower emitting vehicles.			Impacts of low emission vehicles on off-road model.			
Locomotive Engine Replacement			Impacts of train engine replacement on off-road model.			

AREA SOURCES

Lawn and Garden Equipment Scrappage / Replacement Programs-Encouraging accelerated turnover/replacement of older higher emitting devices with newer lower emitting models		Previous programs in Baltimore/D.C. Need funding source. If funding source available then implementable program.			
Landside Conditioned Air / Idling Restrictions- Use of on-board auxiliary power units or ground power units in lieu of running aircraft engines.		Check along with Airport Expansion Plan.	Current Airport Expansion Plan does not address this control measure.		
STATIONARY SOURCES					
NOx and/or VOC Reductions by Specific Permitted and Un-permitted Sources- Voluntary or mandatory reduction programs to achieve emissions reductions greater than existing emissions reduction requirements.					
New Source Review					

Table 4: List of Other Control Measures that were considered for Washington County.

SOURCE CATEGORY	Control Measure/ Description	Color Code	Description / Comments	Status	Emission Benefits	
					VOC kg/day	NOx kg/day
HIGHWAY <i>VMT and Trip Reduction Measures</i>	Transit Oriented Development		No transit advantages in region	No		
	Land Use Planning Programs- Programs to encourage land use alternatives.		Existing maps.	Priority funding areas maps and protected lands map received.		
<i>Speed, Flow, and Delay Improvements</i>	Carpool Lots		SHA memo – 2 programs identified (possible but with budget constraints)	No		
	Bike/ Pedestrian Facilities- Incentives for bicycle and pedestrian to work – routes, construction, facilities. Bike paths/ walkways.		No new programs – SHA Memo.	No programs		
<i>Federal Control Measures</i>	Alternative Fuels for Fleet Vehicles- Use of CNG, LNG, LPG, biodiesel, electric, methane, etc.		Check to see if there are any stations for fueling in the county.	No stations in Washington County.		
<i>Fleet Operations</i>	Specify Vendor Delivery Hours in Contracts- Scheduling deliveries away from peak ozone formation time periods.			No programs		
	Shaded Parking Areas- Reduces A/C use and cool-down idle times.			No programs		
	Maximize Vehicle Occupancy / Minimize Vehicles at Worksites			No programs		

Reduce Fuel Consumption by X%			No programs		
<i>Other</i>					
Vehicle Scrappage / Exchange			No funding.		
Vehicle Emissions Repair Assistance			Gas cap replacement.	Program ends before 2005	
Opacity Regulation			Current test study programs in MD.	Test program	
OTHER MOBILE SOURCE (Off-Road)					
Airport Landside Vehicle Programs- Required use of improved technologies, fuels, and overall usage strategies.			Currently there is an Airport Expansion Plan for the Hagerstown Region Airport (Richard A. Henson Field Runway 9-27 Improvement Program). Proposed completion date is December 31, 2007. No vehicles purchases.		
Vehicle Programs for Other Installations- Required use of improved technologies, fuels, and overall usage strategies.					
AREA SOURCES					
Fuels- Voluntary, mandatory, or incentive-based use of lower polluting fuels for stationary equipment such as water and fuel pumps, generators, etc.			Non-road models for fuels.		
Reforestation			Dept of Agricultural Programs.		
STATIONARY SOURCES					
Alternative Power Use- Replacement liquid fueled equipment (vehicles, pumps, hand-held tools, etc.) with electric powered devices, or retrofit existing devices for use of electric power.					

Color Code Legend:



Measures Already Implemented

Measures Scheduled for Implementation (by 2007)

New Measures

Measures Implemented in Baltimore or D.C., New to Washington County

Meeting Minutes

Subject: Early Action Compact for Washington County, Maryland.**Time:** 9AM**Date:** 8/28/03**Place:** BAKER

Attendees:	Howard Simons	MDOT
	Mike Nixon	MDOT
	Randy Moiser	MDE
	Jim Frazier	Baker
	Bob Kaiser	Baker
	Raj Paradkar	Baker

The purpose of the meeting was to discuss the progress of the Early Action Compact for Washington County and to prepare a preliminary list of control measures to be included for evaluation. The following are the minutes of the meeting:

1. The group reviewed the available list of control measures from different sources and a final list was created based on the criteria listed in Table 2. This list is shown in Table 3. This table lists all control measures that are either existing or can be implemented in the Washington County by 2007, for which credit can be taken for the EAC. The first column lists the programs under 4 main source categories: Highway, Other Mobile Sources (off-road), Area Sources and Stationary Sources. The next column identifies whether the program is suitable for implementation or if it should be checked whether the program already exists in the region. The comments column includes description of the type of program/measure that is considered.
2. Next the group determined out of the list of the measures listed in Table 3, which are already implemented, scheduled for implementation or are new measures for the region. Data collection efforts were identified and the deadline to provide the data was decided to be September 30th.
3. Baker will begin to analyze the potential control measures that data is available for.
4. Baker would send a data request memo to MDOT (Atten: Howard Simons) for the HPMS data.
5. MDOT will approach Greg Snook to find out if he would be interested in attending the next meeting to bring the county up to date with the status of the EAC.
6. Every Friday all members present will update the rest of the group for the data collected during the week.
7. An updated schedule is listed in Table 1 below.

Table 1: Updated Schedule and Milestones

Complete	Schedule	Action
	Aug 28 th	Control Measures Selection (non-constrained)
	Sept 30 th	Deadline for data collection.
	End of Oct	Control Measures Evaluation
	End of Oct	Control Measures Selection based on initial evaluation/screening.
	Before Dec 15 th	County Commissioner/MPO presentation (bi-weekly)
	Dec 15 th	Public Meeting for potential control measures
	Nov 15 th	County Staff presentation (Greg Snook/Bob Arch)
	Dec 31 st	Progress Report submittal to the EPA.
	Mid Jan	County Commissioner Selection Meeting
	Jan 31 st	EPA's Preliminary Submittal of Control Measures Selected – deadline Jan 31 st 2004.
	Feb/March	Public Meeting/Comments
	Mid March	County Commissioner Approval Meeting
	March 31 st	EPA's Final Submittal of Control Measures Selected for implementation – deadline March 31 st 2004

8. A list of criteria used in the initial screening of the list of the control measures are listed in Table 2 below:

Table 2: Criteria for selecting a control measure

Criteria	Comments
Cost	Cost will be the number one criteria governing the decision for a measure to be in the list.
"Looks Good"	Should 'look' like a good project to the EPA.
Agency Implementation	Should appear to be feasible to the agency for implementation.
Emission Reduction	Initial evaluation of the measure should determine it to have a significant potential to reduce emission.
Voluntary/Mandatory	
Comment	Public comments?
Implementation Schedule	Should be feasible to implement within the evaluation year to be beneficial.
OTR Requirements	
Availability of data for evaluation	Data collection should not be so intensive that the measure will become impossible to evaluate.

9. Next meeting: It was decided that the next meeting should take place mid October. This meeting will be to discuss the evaluation till date of the control measures selected during the initial screening and to updated the list based on the evaluation.

Table 3: List of Control Measures

SOURCE CATEGORY	Control Measure/ Description	Yes/No	Color Code	Comments
HIGHWAY <i>VMT and Trip Reduction Measures</i>				
	Ride-matching/Commuter Connections (Car and Vanpool Programs / Incentives / Employer Participation. Incentives and support for car and vanpool and promoting alternate transport methods.)	1. Check: MDOT 2. Y		1. Ride-matching: Check for pre-existing programs. If not is it possible to expand it to the county and regional cities. 2. Commuter Connections Type Outreach Marketing efforts.
	Transit Programs (including bus pool) Incentives / Employer Participation. Busing/rail/transit incentive programs offered to employees by employers. (Use in combine with public transit/ infrastructure measure).	1. Check: MDOT 2. N 3. Check: MDOT		1. Need routes and ridership numbers for existing Transit service in area. 2. Propose Free Code Red ride on the transit service. Hagerstown has fixed route bus service. 3. Any shuttle services in the region? Ask MTA. Initial expectation – not likely.
	Transit Service Expansions (geographic, service frequency, other). Public transit infrastructure			No transit advantages in region
	Transit Oriented Development	N		1. Check for all existing PNR lots in the county. Collect data for analysis. For existing lots credit has not been taken. If lots are functioning by 2007 then credit can be taken for them.
	Park and Ride Lots and Improvements	1. Check: MDOT		1. Government MOU for CWW/AWS. 2. Check for existing Telework centers in Hagerstown, Fredrick. Check census data for telecommuter data.
	1. Flextime / Alternative Work Schedules (hours, days, or weeks). (Employer voluntary adjustment of work schedules and/or credit for employer plans to adjust work schedules to reduce peak travel.) 2. Telework/ Telecommuting (Incentives/support for telecommuting)	1. Check: MDE/MDOT 2. Check: MDE/MDOT		1. Clean Air Partners/Ozone Action Days. Voluntary programs. 2. Expand existing programs to Wash Co – MDE Programs.
	1. Clear Skies-(Voluntary Clean Air Programs) 2. Public Education Efforts-(Institute ozone awareness and energy/ resource conservation programs for public, employers, school students, community groups, etc)	1. Y 2. Y: MDE		1. Check Wash Co Gov website for information on possible number of trips to MVA or other county agencies eliminated with E-Commerce. 1. Existing maps.
	E-government / E-commerce Enhancements	1. Check.		
	Land Use Planning Programs- Programs to encourage land use alternatives.	1. Check: MDE		

■ : Measures Already Implemented

■ : Measures Scheduled for Implementation (by 2007)

■ : New Measures

□ : Measures Implemented in Baltimore or D.C., New to Washington County

SOURCE CATEGORY			Color Code	Comments
Control Measure/ Description			Yes/No	
<i>Speed, Flow, and Delay Improvements</i>				
Intersection Improvements (Dedicated turn lanes, improved signalization, etc. Some may already be a part of the TIP or Plan.)			Y	Take credit for all 3 Intersection Improvement programs in the SHA Memorandum.
Interchanges			Y	SHA memo – 1 program
Carpool Lots			Y	SHA memo – 2 programs identified (possible but with budget constraints)
Signalization Improvements- Signal coordination, ITS, other.			Y	SHA memo – 3 programs
Bike/ Pedestrian Facilities- Incentives for bicycle and pedestrian to work – routes, construction, facilities. Bike paths/ walkways.			Check	No new programs – SHA Memo. Identify existing Bike/Walk Paths.
Incident Management/ITS/ETC			Y	1. Ongoing Incident Management programs with CHART 2. SHA memo – 5 programs
<i>Federal Control Measures</i>				
Alternative Fuels for Fleet Vehicles- Use of CNG, LNG, LPG, biodiesel, electric, methane, etc.			Check - MDE	Check to see if there are any stations for fueling in the county.
NLEV			Y	
Tier II			Y	
HDE Standard			Y	
Low Sulfur Diesel			Y	
<i>State Control Measures (OTR Programs)</i>				
I/M programs (OBD, IM240)			Y	
Fuels (Reformulated Gasoline or Low RVP)			Check	What's the required RVP?
Stage II Controls			Check - MDE	Credit if already implemented.
<i>Fleet Operations</i>				
Vehicle Idling Policies/Restrictions- (HDDV) Restrictions on fleet and location of idling.			Check - MDOT	Gov MOU. Outreach efforts for voluntary reductions. Truck Gate Idling, Truck stop electrification, etc. Data required for Truck counts from I-81 study and SHA counts for Wash Co.
Delivery Times Outside Peak Travel Time Periods			N	Public outreach.
Refueling in Evening Hours			Check	Gov MOU, Clean Air Partners, Episodic Control Measure.
Staff Travel Time and Delivery Streamlining			N	

■ : Measures Already Implemented

■ : Measures Scheduled for Implementation (by 2007)

■ : New Measures

□ : Measures Implemented in Baltimore or D.C., New to Washington County

SOURCE CATEGORY		Yes/No	Color Code	Comments
Control Measure/ Description	Shaded Parking Areas- Reduces A/C use and cool-down idle times.	N		
	Maximize Vehicle Occupancy / Minimize Vehicles at Worksites	N		
	Reduce Fuel Consumption by X%	N		
	Specify Vendor Delivery Hours in Contracts- Scheduling deliveries away from peak ozone formation time periods.	N		
<i>Vehicle Acquisitions</i>				
Vehicle Replacements ULEV and SULEV Vehicles as Replacements for Existing Standard Vehicles or Fleet Expansions		Y		SHA memo – 5 projects, 23 vehicles Tied in with Fleet replacement.
	Accelerated Fleet Replacement Cycles	Check		1. Check with Wash Co Gov for any fleet replacement programs. 2. Check MTA for transit fleet replacement
	Resizing future vehicles	N		
<i>Other</i>				
Vehicle Scrappage Vehicle Emissions Repair Assistance Opacity Regulation		N		
		Check		Gas cap replacement. Check – MDE
		Check		Current test study programs in MD.
OTHER MOBILE SOURCE (Off-Road)				
Airport Landside Vehicle Programs- Required use of improved technologies, fuels, and overall usage strategies.		Y		Check for expansion plan. Specifically for vehicle purchases - MDE
	Vehicle Programs for Other Installations- Required use of improved technologies, fuels, and overall usage strategies.	N		
Limits on Use of Construction Activities- Restrictions on days, hours, OAP, etc.		Y		Percentage of Construction Activities taking place during off-peak hours (night time)
Fuels- Programs to promote the use of lower polluting fuels for off road mobile equipment. These programs can be voluntary, mandatory, or incentive-based.		Check		Impacts of new diesel rules on off-road model – check MDE.

☐ : Measures Already Implemented

☐ : Measures Scheduled for
Implementation (by 2007)

☐ : New Measures

☐ : Measures Implemented in Baltimore or
D.C., New to Washington County

SOURCE CATEGORY	Control Measure/ Description	Yes/No	Color Code	Comments
	Engine Retrofits- Replacement or reworking of older higher emitting engines with newer lower emitting parts.	Check		Impacts diesel retrofits on off-road model – check MDE.
	Vehicle Replacement- Replacement of older higher emitting vehicles with newer lower emitting vehicles.	Check		Impacts of low emission vehicles on off-road model – check MDE.
	Locomotive Engine Replacement	Check		Impacts of train engine replacement on off-road model – check MDE.
AREA SOURCES				
	OTC Programs (AIM, CP, PFC)	Check		
	Landside Conditioned Air / Idling Restrictions- Use of on-board auxiliary power units or ground power units in lieu of running aircraft engines.	Y		Check along with Airport Expansion Plan.
	Improved / Streamlined Non-Essential Activity Scheduling- Reduced or rescheduled training, operations, engine/vehicle maintenance, construction, and other activities during ozone season, peak days, etc.	N		
	Low VOC Fuel Containers- Encouraged turnover/ replacement of existing high emitting containers.	Y		Gas Can Exchange program. Check Washington DC SIP for credits taken.
	Promoting ozone awareness and emission prevention activities. (Mowing, painting restrictions)	Check		1. Clean Air Partners, Voluntary Measures 2. Gov MOU
	Fuels- Voluntary, mandatory, or incentive-based use of lower polluting fuels for stationary equipment such as water and fuel pumps, generators, etc.	Check – MDE		Non-road models for fuels.
	Lawn and Garden Equipment Scrappage / Replacement Programs-Encouraging accelerated turnover/replacement of older higher emitting devices with newer lower emitting models	Check		Previous programs in Baltimore/D.C. Need funding source. If funding source available then implementable program.
	Reforestation	Check		Dept of Agricultural Programs.
STATIONARY SOURCES				
	See MDE Inventory of Permitted and Non-permitted Sites.	Check		1. RACT/RACM Controls. 2. Research any emissions trading programs currently in Baltimore/D.C.

SOURCE CATEGORY		Color	Code	Comments
Control Measure/ Description	Yes/No			
New Source Review	Check			
☐ : Measures Already Implemented ☐ : Measures Scheduled for Implementation (by 2007) Voluntary or mandatory reduction programs to achieve emissions reductions greater than existing emissions reduction requirements.	N			
Alternative Power Use- Replacement liquid fueled equipment (vehicles, pumps, hand-held tools, etc.) with electric powered devices, or retrofit existing devices for use of electric power.	N			

☐ : Measures Already Implemented

☐ : Measures Scheduled for Implementation (by 2007)

☐ : New Measures

☐ : Measures Implemented in Baltimore or D.C., New to Washington County

Meeting Minutes

Subject: Early Action Compact for Washington County, Maryland. **Time:** 9AM

Date: 8/6/03 **Place:** BAKER

Attendees:	Howard Simons	MDOT
	Mike Nixon	
	Randy Moiser	MDE
	Beverly Gollyekeson	MDE
	Jim Frazier	Baker
	Rajan Paradkar	Baker

The purpose of the meeting was to discuss the progress of the Early Action Compact for Washington County. Status from EPA concerning the EAC submittals were discussed and milestones were set leading to the final submittal to the EPA on March the 31st 2004. The following are the minutes of the meeting:

1. The EPA has acknowledged the June 16th submittal in writing but has not yet commented on the June 30th submittal. MDE said they do not expect to hear from EPA on the June 30th progress report.
2. The next EAC submittal to the EPA is the initial UAM modeling protocols and base conditions due August 31. MDE is leading this effort, with a joint submittal with VA and WVA.
3. The next progress report is due on December 31st, which is an update of the control measures, public meetings selected, etc. followed by the final list of control measures on January 31st. The final EAC recommended control measures are due to EPA on March 31st. In order to meet the deadlines for the submissions a schedule for the next few months was discussed with the following milestones set:

Table 1: Schedule and Milestones

Schedule	Action
ASAP/Aug 28th	Control Measures Selection (non-constrained): - Also include SHA's list of projects - MDE's OTC/Statewide/Federal projects - Sources (EPA's list, Roanoke's list, Denver's list, MDE's list, June 16th submittal to EPA list)
ASAP	Initial Control Measures Evaluation
Before Dec 1st	County Staff presentation (Greg Snook/Bob Arch) and Control Measures recommendations to county.
Before Dec 15th	County Commissioner/MPO presentation (bi-weekly)
Dec 15th	Public Meeting for potential control measures
Dec 31st	Progress Report submittal to the EPA.
Mid Jan	County Commissioner Selection Meeting
Jan 31st	EPA's Preliminary Submittal of Control Measures Selected – deadline Jan 31st 2004.
Feb/March	Public Meeting/Comments
Mid March	County Commissioner Approval Meeting

March 31st deadline March 31st 2004

4. A list of criteria was also discussed during the meeting, which will be used in the initial screening of the list of the control measures. They are listed in the table below:

Table 2: Criteria for selecting a control measure

Criteria	Comments
Cost	Cost will be the number one criteria governing the decision for a measure to be in the list.
Agency Implementation	Should appear to be feasible to the agency for implementation.
Emission Reduction	Initial evaluation of the measure should determine if to have a significant potential to reduce emission.
Voluntary/Mandatory	
Comments	Public comments?
Political/Public Acceptance	
Implementation Schedule	Should be feasible to implement within the evaluation year to be beneficial.
OTR Requirements	
Availability of data for evaluation	Data collection should not be so intensive that the measure will become impossible to evaluate.

5. The analysis year for all control measures will be 2007. So for all calculation/evaluations 2007 should be used as the Base Year or Evaluation Year.
6. Next meeting: It was decided that the next meeting should take place before the end of August 2003. This meeting will be to discuss selection of the control measures for evaluation from the available sources.



**BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND**

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100 West Washington Street, Room 226
Hagerstown, Maryland 21740-4727
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Gregory I. Snook, *President*
William J. Wivell, *Vice-President*
James F. Kercheval
John C. Munson
Doris J. Nipps

BOARD OF COUNTY COMMISSIONERS

**** A G E N D A ****

March 16, 2004

- 7:30 am MARYLAND COOPERATIVE EXTENSION ADVISORY COUNCIL
BREAKFAST MEETING, 7303 Sharpsburg Pike, Boonsboro
- 8:30 am *Depart for 100 W. Washington Street, Rm 227*
- 9:00 am CALL TO ORDER, President *Gregory I. Snook*
INVOCATION and PLEDGE OF ALLEGIANCE
APPROVAL OF MINUTES
- 9:05 am PURCHASING MONTH AWARD WINNER ANNOUNCEMENT AND
PRESENTATION – *Karen Luther*
- 9:10 am COMMISSIONERS' REPORTS & COMMENTS
- 9:30 am WASHINGTON COUNTY DEPT. OF WATER QUALITY BUDGET
PRESENTATION AND RATE SETTING
- 10:30 am CITIZENS PARTICIPATION
- 10:40 am OTHER BUSINESS:
County Attorney Issues - *Richard Douglas, John Martirano*
Appointments to County Boards & Commissions - *Joni Bittner (Appointment Animal
Control Authority)*
County Administrator's Comments - *Rod Shoop*
- 11:00 am WASHINGTON COUNTY SOLID WASTE DEPARTMENT BUDGET
PRESENTATION
- 11:30 a.m. *Depart for Hagerstown Community College*
- 12:00 noon LUNCHEON AND BUDGET PRESENTATION WITH HAGERSTOWN
COMMUNITY COLLEGE BOARD OF TRUSTEES
- 2:00 pm *Depart for 100 W. Washington Street*
- 2:30 pm BID AWARD RUNWAY 9-27 IMPROVEMENT PROGRAM, PACKAGE 1,
HAGERSTOWN REGIONAL AIRPORT – *Karen R. Luther, Carolyn Motz and
Mahesh S. Kukata, P.E.*

Continued next page

Individuals requiring special accommodations are requested to contact the Office of the County Commissioners, 240.313.2200 or 240.313.2077 TDD, to make arrangements no later than ten (10) working days prior to the meeting. Notice is given that the Board of County Commissioners of Washington County, Maryland will meet in closed session to discuss personnel matters, to consult with counsel, to obtain legal advice, and to discuss businesses moving into the county from outside the state in accordance with Section 10-508 State Government Article, Annotated Code of Maryland.

- 2:45 pm CONTRACT RENEWAL (PUR-858) UNIFORMS FOR SHERIFF'S OFFICE –
PATROL, JUDICIAL AND CORRECTIONAL OFFICERS – *Karen R. Luther*
- 2:55 pm SOLE SOURCE CONTRACT AWARD FOR GRINDER PUMPS FOR USE BY
THE DEPARTMENT OF WATER QUALITY – *Karen Luther and Rocky L. Bishop*
- 3:05 pm CASA BUDGET PRESENTATION
- 3:25 pm GRANT AWARD – HAZARDOUS MATERIALS EMERGENCY
PREPAREDNESS (HEMP) FUNDING – *Joe Kroboth*
- 3:35 pm GRANT AWARD – COMMUNITY EMERGENCY RESPONSE TRAINING AND
CITIZEN'S CORP COUNCIL – *Joe Kroboth*
- 3:45 pm EARLY ACTION COMPACT TO ATTAIN 8 HOUR OZONE STANDARD– *Steve
Goodrich*
- 4:00 pm CONSTRUCTION BID AWARD, HARPERS FERRY ROAD CULVERT
REPLACEMENT 01/06, CONTRACT NO. DR-HF-138-12 – *Terry McGee*
- 4:15pm CLOSED SESSION – (*Consider matters that concern proposals for businesses or
industrial organizations to locate, expand, or remain in the State; consult with staff or
other individuals about pending or potential litigation; and consult with counsel to
obtain legal advice*)

**NEWS RELEASE - REVIEW OF ACTIONS TAKEN IN THE WASHINGTON COUNTY BOARD OF
COUNTY COMMISSIONERS MEETING - MARCH 16, 2004**

include terrorism activities, first aid, and CPR, fire suppression, light search and Rescue, and handling of animals in a disaster. The Citizens' Corps Council is a sub-committee of the Local Emergency Planning Committee. All costs are funded through federal government grants. The measure was approved by unanimous vote.

EMERGENCY MANAGEMENT PERFORMANCE GRANT

Kroboth requested approval of this grant, for \$32,712 from the Maryland Emergency Management Agency. This is an annual grant from MEMA to support activities statewide, and is used to supplement salary expenses, supplies and materials. 50% matching funds are required, and are included in the current DES budget. The measure was approved by unanimous vote.

EARLY ACTION COMPACT TO ATTAIN 8 HOUR OZONE STANDARD

Interim Planning Director Steve Goodrich brought this matter before the Boards, requesting approval of the Early Action Compact in order to meet then March 31 Environmental Protection Agency (EPA) deadline. The EAC is a document to show EPA that compliance activities are taking place in Washington County to meet the 8-Hour Ozone Standard. A public hearing on the matter was held on February 25th and received no negative response. Primary emphasis of the finalized plan is to demonstrate control measures already implemented, or which will be implemented by the County by 2007. If the effort is not continued, the County could have higher costs associated with transportation planning and stricter air quality standards. The measure was approved by unanimous vote.

CONSTRUCTION BID AWARD; HARPER'S FERRY ROAD CULVERT

County Chief Engineer Terry McGee requested approval of a low Construction Bid Award for \$158,820, with budget transfer of \$20,000 for the project, which involves removal and replacement of a drainage culvert on Harper's Ferry Road approximately 5 miles south of Sharpsburg. The award would go to the low bidder, Building Systems Inc., of Hagerstown. A 60-day calendar day contract, notice to proceed could be June 1, 2004, with expected completion date of July 30, 2004. Harper's Ferry Road would be closed during that period, and appropriate detour notices posted. A budgeted CIP project in the current fiscal year, the budget balance is \$146,580 and not adequate to cover then bid amount. The transfer would come from a miscellaneous drainage account. The measure was approved by unanimous vote, with Commissioner Kercheval abstaining for personal reasons.

**PLEASE NOTE: THIS IS A SUMMARY NEWS RELEASE, NOT OFFICIAL MINUTES. FOR
OFFICIAL COMMISSIONERS' MINUTES GO TO
www.washco-md.net/commissioners/minutes/minutes_table.htm**



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BOARD OF COUNTY COMMISSIONERS

***** A G E N D A *****

February 17, 2004

- 7:30 am STATE OF THE COUNTY ADDRESS, FOUR POINTS HOTEL
- 9:30 am CALL TO ORDER, President *Gregory I. Snook*
INVOCATION and PLEDGE OF ALLEGIANCE
APPROVAL OF MINUTES
- 9:35 am INTRODUCTION OF NEW EMPLOYEES – *Dee Hawbaker*
- 9:40 am COMMISSIONERS' REPORTS & COMMENTS
- 10:00 am REPORTS FROM COUNTY STAFF
- 10:20 am PROPOSED 2004 COUNTY GOALS – *Rod Shoop*
- 10:30 am CITIZENS PARTICIPATION
- 10:40 am OTHER BUSINESS:
County Attorney Issues - *Richard Douglas, John Martirano*
Appointments to County Boards & Commissions - *Joni Bittner*
County Administrator's Comments - *Rod Shoop*
- 11:00 am CAPITAL IMPROVEMENT PROGRAM (CIP) FY2005-2010 BUDGET
PRESENTATION – *Debra Bastian*
- 12:00 noon *Depart for Museum, City Park*
- 12:15 pm *Lunch at Washington County Museum of Fine Arts, Board of Trustees*
- 1:15 pm *Depart for 100 W. Washington Street*
- 1:30 pm FINANCING OPTIONS AVAILABLE FOR EXTENSION OF RUNWAY 9-27 –
Debra Bastian and Lester Guthorn
- 2:30 pm PROPOSAL FOR ADEQUATE PUBLIC FACILITIES ORDINANCE (APFO)
TRANSITION POLICY – *Stephen T. Goodrich*
- 3:00 pm EARLY ACTION COMPACT TO ATTAIN 8 HOUR OZONE STANDARD – *Stephen
T. Goodrich*
- 3:35 pm CONTRACT AWARD (PUR-893) CONSTRUCTION/BUILDING INSPECTION
SERVICES – REQUIREMENTS CONTRACT – *Karen Luther & Rob Slocum*
- 3:45 pm *Depart for City Hall, One W. Franklin Street*
- 4:00 pm TAX SET-OFF MEETING WITH CITY OF HAGERSTOWN

Individuals requiring special accommodations are requested to contact the Office of the County Commissioners, 240.313.2200 /voice/240.313.2077 TDD, to make arrangements no later than ten (10) working days prior to the meeting. Notice is given that the Board of County Commissioners of Washington County, Maryland will meet in closed session to discuss personnel matters, to consult with counsel, to obtain legal advice, and to discuss businesses moving into the county from outside the state in accordance with Section 10-508 State Government Article, Annotated Code of Maryland.



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BOARD OF COUNTY COMMISSIONERS

***** A G E N D A *****

April 22, 2003

- 7:30 am EMPLOYEE SERVICE AWARDS BREAKFAST, 4 POINTS HOTEL
- 9:00 am CALL TO ORDER, Vice President *William J. Wivell*
INVOCATION and PLEDGE OF ALLEGIANCE
APPROVAL OF MINUTES
- 9:05 am PROCLAMATION *CITIZENS OF THE YEAR*
- 9:15 am COMMISSIONERS' REPORTS & COMMENTS
- 9:30 am PUBLIC HEARING - PROPOSED MODIFICATION TO ENVIRONMENTAL HEALTH
FEES - *Richard Douglas*
- 9:40 am REPORTS FROM COUNTY STAFF
- 9:55 am EMERGENCY SHELTER GRANT APPLICATION - *Dave Jordan and Sherry Neil*
- 10:00 am RAP (RENTAL ALLOWANCE PROGRAM) TO WORK FY 2003 - *Dave Jordan & Sherry Neil*
- 10:10 am EARLY ACTION COMPACT AIR QUALITY PROGRAM MITIGATION - *Bob Arch*
- 10:40 am CITIZENS PARTICIPATION
- 11:10 am OTHER BUSINESS:
County Attorney Issues - *Richard Douglas, John Martirano*
Appointments to County Boards & Commissions - *Joni Bittner (Reappointment Board of Zoning Appeals; Appointment Recreation & Parks Board; Reappointment Board of Examiners & Supervisors for Electricians)*
County Administrator's Comments - *Rod Shoop*
- 11:20 am REVISED BOARDS AND COMMISSIONS POLICY - *Richard Douglas*
- 11:30 am *Depart for Agriculture Center*
- 12:00 pm LUNCHEON AT WASHINGTON COUNTY RURAL HERITAGE MUSEUM
- 1:45 pm *Depart for 100 W. Washington Street*
- 2:15 pm COMMENTS REGARDING THE NEW COMPREHENSIVE PLAN AND THE REVISED
ZONING ORDINANCE - *Thomas Firey*
- 2:35 pm BID AWARD - BROADFORDING ROAD BRIDGE - *Terry McGee*

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2:45 pm BID AWARD – TENNIS COURTS REPAIR – *Terry McGee & Jim Sterling*

2:55 pm YOUTH OF THE MONTH *Eric Rollins*

3:05 pm PART TIME WEIGH CLERK POSITION – *Bob Davenport*

3:10 pm CONTRACT RENEWAL (PUR-721) ELECTRICAL MAINTENANCE SERVICES – *Karen Luther*

3:20 pm BID AWARD (PUR-858) UNIFORMS FOR SHERIFF'S OFFICE – *Karen Luther*

3:40 pm WASHINGTON COUNTY SHERIFF'S DEPARTMENT PROMOTIONS – *Sheriff Mades*

3:50 pm CLOSED SESSION (*Consult with staff, consultants, or other individuals about pending and potential litigation; consult with counsel to obtain legal advice; and discuss a personnel matter*)

April 22, 2003
Hagerstown, Maryland

SERVICE AWARDS BREAKFAST

The Commissioners met at 7:30 a.m. at the Four Points Hotel for the annual service/retirement awards program. Service pins were presented to County employees for their years of service to Washington County government, and the following retirees were honored: Lois McAllister, Terry W. Shives, Lucille Mowen, Ronald Karn, Ray Gruber, Carl R. Flowers, Carroll Keller, and Tyrone L. Houser. Vice President Wivell thanked the employees on behalf of all the Commissioners for their hard work and dedication to County government.

The regular meeting of the Board of County Commissioners of Washington County, Maryland, was called to order at 9:03 a.m. by Vice President William J. Wivell with the following members present: Commissioners James F. Kercheval, John C. Munson, and Doris J. Nipps.

INVOCATION AND PLEDGE OF ALLEGIANCE

The Invocation was delivered by Commissioner Kercheval, followed by the Pledge of Allegiance to the Flag by the full assemblage.

APPROVAL OF MINUTES - APRIL 15, 2003

Motion made by Commissioner Kercheval, seconded by Munson, to approve the minutes of April 15, 2003, as amended. Unanimously approved.

PROCLAMATION - CITIZENS OF THE YEAR

Vice President Wivell commended Gary Rohrer, Director of Public Works, for his remarks at the rally for the troops held last Saturday and sponsored by AMVETS Post 10. Commissioner Munson read a proclamation in support of all United States Soldiers, Sailors, Airmen, Marines, and Coast Guard personnel in the war against Iraq and honoring all who have served in the military as *Citizens of the Year*. At this time, Commissioner Wivell read a list of names of all County employees who have served in the armed forces and the names of those with immediate family members who are currently serving.

COMMISSIONERS' REPORTS AND COMMENTS

Commissioner Kercheval reported on the meeting of the Public Golf Corporation Board of Directors. He stated that he attended the rally in support of our troops and the conference on child abuse and neglect. Commissioner Kercheval also reported on

meetings with Stephanie Stone, Director of the Washington County Community Partnership for Children & Families regarding issues with Brothers United Who Dare to Care, and with Dr. Philip Dukes regarding concerns about State funding for the Mental Health Authority. He stated that the Planning Commission met with the Agricultural Land Preservation Advisory Board to discuss transfer development rights. John Martirano, Assistant County Attorney, provided an update on the status of the Right to Farm Ordinance. Commissioner Kercheval reviewed a letter from the Delegation to the General Assembly outlining the State funding cuts to the counties.

Commissioner Munson complimented the staff on the employee awards breakfast.

Commissioner Nipps stated that she attended the Economic Development Commission's (EDC) Business Recognition Dinner. She also congratulated the EDC staff on the award they received. Commissioner Nipps reported on the Airport Advisory Commission meeting. She stated that she participated with the employees in support of the troops by reciting the Pledge of Allegiance and singing patriotic songs last Thursday.

Commissioner Wivell reported on the meetings of the Water & Sewer Advisory Commission and the Economic Development Commission. He stated that he attended Salem Avenue Elementary's 50th anniversary open house and the Boonsboro Volunteer Fire Company banquet. Commissioner Wivell reported on the PenMar Development Corporation meeting, the Celebration of Business, and the Salute to Veterans.

APRIL 22, 2003
PAGE TWO

PUBLIC HEARING - PROPOSED MODIFICATION TO ENVIRONMENTAL HEALTH FEES

Motion made by Commissioner Kercheval, seconded by Munson, to convene as the Board of Health at 9:32 a.m. Unanimously approved. The Commissioners adjourned as the Board of Health at 9:45 a.m.

Sitting as the Board of Health, the Commissioners convened a public hearing at 9:32 a.m. in order to hear comments with regard to the proposed modification to Environmental Health Fees. William Christoffel, Health Officer, stated that the Health Department is recommending that the Environmental Health Service fee schedule include a one time per year fee for temporary food service in the amount of \$15. Laurie Bucher, Director of the Environmental Health Division, explained that when an individual wants to sell food at a one-time yard sale or other similar temporary event, a Temporary Food Service Permit must now be obtained for a fee of \$50. This fee would be reduced to \$15 for a one time per year event. The hearing was then opened for public testimony. There was no one present who wished to testify.

Motion made by Commissioner Nipps, seconded by Kercheval, to approve a modification to the Environmental Health Fees for Washington County to include a one time per year fee for temporary food service in the amount of \$15. Motion carried with Commissioners Nipps, Kercheval, and Wivell voting "AYE" and Commissioner Munson voting "NO."

REPORTS FROM COUNTY STAFF

Gary Rohrer, Director of Public Works, informed the Board that the sign at the entrance to Hopewell Valley has been installed. He stated that he met with developers who have projects underway in the Longmeadow Road/Maugans Avenue corridor in order to address the impacts on various roadways in the area and the requirements of the Adequate Public Facilities Ordinance. Mr. Rohrer also reviewed the stream bank restorations in the Beaver Creek and Hancock areas to be done this fiscal year.

Joe Kroboth, Emergency Services Director, informed the Commissioners that Joey Chojnacki received the "Dispatcher of the Year" award and David Pheil received "Shift Supervisor of the Year" award at the Tri-State Telecommunications Banquet. Mr. Kroboth stated that he is testing applicants for part-time

dispatcher positions this week. He also indicated that he would be meeting with FEMA regarding the reimbursement for the President's Day snowstorm. Mr. Kroboth explained that FEMA would pay 75% of the costs for a 48-hour period of the storm.

Robert Arch, Director of Planning & Community Development, reported that his office has been in contact with the National Park Service to explore regulations about the conversion of excess Federal property into park land. He stated that he has been working with Dennis McGee, Director of Facilities Management for the Board of Education, on the formula on funding for school capacity in the Adequate Public Facilities Ordinance. Mr. Arch indicated that he is also reviewing the methods used by other counties in the State.

EMERGENCY SHELTER GRANT APPLICATION

Motion made by Commissioner Kercheval, seconded by Munson, to approve the submission of a grant application to the Department of Housing & Community Development for an Emergency Shelter Grant in the amount of \$50,000 that would provide funding for the Community Action Council, CASA, St. John's Shelter, and REACH, Inc. Unanimously approved.

RENTAL ALLOWANCE PROGRAM (RAP) TO WORK - GRANT APPLICATION

David Jordan, Executive Director of Community Action Council (CAC), asked the Commissioners to approve the submission of the Rental Allowance Program (RAP) to Work application and grant agreement for FY 2003 to the Department of Community Services. He stated that Washington County's allocation for the program year is \$30,000.

Motion made by Commissioner Nipps, seconded by Munson, to submit an application to the Office of Rental Services Programs for the Rental

APRIL 22, 2003
PAGE THREE

Allowance Program (RAP) to Work application for FY 2003 and Grant Agreement for an amount up to \$30,000. Unanimously approved.

EARLY ACTION COMPACT AIR QUALITY PROGRAM MITIGATION

Robert Arch, Director of Planning & Community Development, introduced Tad Abern from the Maryland Department of the Environment (MDE) who made an informational presentation on the Early Action Compact of the Air Quality Program Mitigation.

Mr. Abern provided information on the air pollution levels in Maryland and Washington County. He stated that the data shows that Washington County was above the eight-hour ozone standards for eight days in 2002. He also explained the new Environmental Protection Administration (EPA) standards and Early Action Compact (EAC) agreements. Mr. Abern stated that the first step in the process is to designate the areas that do not meet the new ozone standard as "nonattainment." He explained that the basic concept of an EAC is to allow an area to defer designation and certain requirements by enacting regulations to come into compliance early and thereby avoid certain regulatory requirements. Mr. Abern also outlined the process for establishing the non-attainment areas, the schedule for designating areas, the criteria, and the timelines for an EAC. Mr. Arch explained the benefits of implementing an EAC for Washington County. The meeting was then opened for questions from the Commissioners. They thanked Mr. Abern for the presentation and expressed interest in implementation of an EAC.

CITIZENS PARTICIPATION

T.S. Alphin stated that the hangar rent that he pays at the Hagerstown Regional Airport is too high for the facility. Commissioner Nipps explained that the Airport Commission is compiling information on fair market values. The Commissioners stated that they would have the Airport Commission respond to Mr. Alphin regarding his concerns.

Donald Allensworth spoke about State cuts in highway user revenues, the defeat of the legislation regarding slot machines, and his opposition to imposition of a County transfer tax.

GRANT AGREEMENT - MARYLAND TRANSIT ADMINISTRATION

Motion made by Commissioner Nipps, seconded by Munson, to approve a grant agreement with the State Transit Administration

in the amount of \$85,000 with the local share to be paid by the Department of Social Services for the JOBS Program. Unanimously approved.

REAPPOINTMENT - BOARD OF ZONING APPEALS

Motion made by Commissioner Nipps , seconded by Kercheval , to reappoint Jan Wetterer to the Board of Zoning Appeals for a three-year term. Unanimously approved.

APPOINTMENT - RECREATION & PARKS BOARD

Motion made by Commissioner Nipps seconded by Kercheval, to appoint Deborah Murphy to the Recreation & Parks Board for a three-year term. Unanimously approved.

REAPPOINTMENT - BOARD OF EXAMINERS & SUPERVISORS FOR ELECTRICIANS

Motion made by Commissioner Munson, seconded by Nipps, to reappoint Daniel Shank to the Board of Examiners & Supervisors for Electricians for a three-year term. Unanimously approved.

COUNTY ADMINISTRATOR'S COMMENTS

Rodney Shoop, County Administrator, thanked Vicki Lumm, Legal Secretary; Tina Rupert, Office Associate; and Norman Bassett, Public Information Officer, for planning the activities in recognition of our armed forces. Mr. Shoop stated that the Sheriff's Department is monitoring the traffic situation near Clear Spring High School. He informed the Commissioners that they would be receiving the new Employee Handbook this week.

EMERGENCY FOOD ASSISTANCE PROGRAM (TEFAP) CONTRACT - MODIFICATION

Motion made by Commissioner Nipps, seconded by Kercheval, to approve the modification of the TEFAP contract to authorize Food Resources, Inc. to

APRIL 22, 2003

PAGE FOUR

receive additional grant funding of \$10,000 for purchase of a mobile food pantry, with the remainder of the funding needed to be provided by private and corporate donations. Unanimously approved.

REVISED BOARDS AND COMMISSIONS POLICY (PR-22)

Richard Douglas, County Attorney, reviewed revisions to the Boards and Commissions Policy. Mr. Douglas stated that an exception to the residency requirement has been added for members of the Economic Development Commission (EDC). Applicants for the EDC would be considered who are employed by or affiliated with business entities with a substantial presence in Washington County. Certain other minor revisions were made for clarification and to otherwise update the policy.

Motion made by Commissioner Kercheval, seconded by Nipps, to adopt the proposed revisions to the Boards and Commissions Policy (PR-22), including an exception to the residency requirement for appointment to the Economic Development Commission. Unanimously approved.

RECESS - LUNCH AND TOUR OF WASHINGTON COUNTY RURAL HERITAGE MUSEUM

The Commissioners recessed at 11:34 a.m. for lunch and a tour of the Washington County Rural Heritage Museum.

AFTERNOON SESSION

The afternoon session was called to order at 2:20 p.m. by Vice President William J. Wiyell with the following members present: Commissioners James F. Kercheval, John C. Munson, and Doris J. Nipps.

COMMENTS REGARDING THE NEW COMPREHENSIVE PLAN AND THE REVISED ZONING ORDINANCE

Thomas Firey appeared before the Commissioners to comment on the recently adopted Comprehensive Plan. Mr. Firey stated that private rural landowners whose property has been devalued by "downzoning" should be compensated. He indicated that because downzoning is intended to benefit all county residents by preserving the area, it seems appropriate that the landowners be compensated for the loss and the costs be equally distributed so that citizens would equally share the burden. Mr. Firey estimated that it would cost \$145 million to compensate the property owners. He provided data on the formula used to

determine the cost of agricultural land versus the development value and the cost of downzoning. Mr. Firey also stated that the county could offer an annual compensation reimbursement in the form of a tax credit on rural property. The meeting was then opened for questions and discussion.

BID AWARD - REHABILITATION OF BROADFORDING ROAD BRIDGE

Motion made by Commissioner Kercheval, seconded by Nipps, to award the contract for the rehabilitation of the Broadfording Road Bridge to BEKA Industries, Inc., which submitted the low responsive, responsible bid of \$693,000, conditional on SHA concurrence since it is a Federal Aid project. Unanimously approved.

BID AWARD - TENNIS COURTS REPAIR

Motion made by Commissioner Nipps, seconded by Kercheval, to award the bid for tennis courts repair and resurfacing to Craig Paving, Inc., which submitted the low responsive, responsible bid of \$245,000 for Option 1 (a total of 26 courts located at North Hagerstown, South Hagerstown, Williamsport, and Smithsburg High Schools). Unanimously approved.

YOUTH OF THE MONTH AWARDS - MARCH 2003

Commissioner Nipps presented a Certificate of Merit to Eric Rollins in recognition of his selection as the March 2003 Youth of the Month by the Washington County Community Partnership for Children & Families (WCCP). The Commissioners commended Eric for his leadership, academic and extra-curricular activities. Commissioner Nipps stated that Eric would also receive a \$50 savings bond from the WCCP.

PART-TIME WEIGHT CLERK POSITION - SOLID WASTE DEPARTMENT

Robert Davenport, Director of the Solid Waste Department, requested that the Commissioners approve his request to advertise to fill the Part-time

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Weigh Clerk position (Grade 7) at the Forty West Landfill to fill an existing vacancy. Mr. Davenport stated that it is a budgeted position.

Motion made by Commissioner Munson, seconded by Nipps, to approve the request to fill the position of Part-time Weigh Clerk at the Forty West Landfill. Unanimously approved.

CONTRACT RENEWAL - ELECTRICAL MAINTENANCE SERVICES

Motion made by Commissioner Kercheval, seconded by Munson, to renew the contract for electrical maintenance services with Kube Electric Company, Inc. with the requested increases for an electrician and helper for a one-year period. Unanimously approved.

BID AWARD - UNIFORMS FOR SHERIFF'S DEPARTMENT PERSONNEL

Motion made by Commissioner Munson, seconded by Nipps, to award the bid for uniforms for the Sheriff's Office as follows: Section I (Sheriff's Patrol and Judicial) to Red the Uniform Tailor, Inc. in the total amount of \$14,130; and Section II (Correctional Officers) to Jimmie Muscatello's in the total amount of \$11,972, as based on estimated quantities, for a one-year period with an option by the County to renew the contract for up to two additional consecutive one year periods. Unanimously approved.

SHERIFF'S DEPARTMENT PROMOTIONS

A ceremony was held to promote Rodney D. Weicht to the Rank of First Sergeant, Chief of Security, Detention Center, at the Sheriff's Department. Sheriff Charles Mades reviewed First Sergeant Weicht's history with the Department, and he was then presented with his new badge by Capt. Douglas Mullendore. Sheriff Mades then promoted Corporal Terri L. Blair to the Rank of Sergeant, Programs Coordinator, Detention Center. Craig T. Rowe was promoted to the Rank of Corporal, Detention Center and presented with his badge by his daughter. Cpl. Peter A. Lazich was promoted to the Rank of Sergeant, Patrol Division, Narcotics Task Force, and presented with his Sergeant's badge by his son. The Commissioners congratulated them on their promotions and thanked them for their dedication and hard work.

DISTRIBUTION OF NEW EMPLOYEE HANDBOOKS

Dee Hawbaker, Assistant Human Resources Director, distributed the new edition of the Employee Handbook and reviewed the revisions.

CONVENE IN CLOSED SESSION

Motion made by Commissioner Munson, seconded by Kercheval, to convene in closed session at 2:55 p.m. to consider personnel issues, discuss collective bargaining negotiations, and consult with staff, consultants, or other individuals about pending and potential litigation, and consult with counsel to obtain legal advice, in accordance with Section 10-508 of the State Government Article of the Annotated Code of Maryland. Unanimously approved.

RECONVENE IN OPEN SESSION

Motion made by Commissioner Nipps, seconded by Munson, to reconvene in open session at 5:07 p.m. Unanimously approved.

In closed session, the Commissioners consulted with counsel to obtain legal advice on two (2) matters, considered two (2) personnel issues, discussed collective bargaining negotiations, and consulted with staff, consultants, or other individuals about pending and potential litigation. Present during closed session were Commissioners William J. Wivell, John C. Munson, James F. Kercheval, and Doris J. Nipps. Also present at various times were Rodney Shoop, County Administrator; Richard Douglas, County Attorney; John Martirano, Assistant County Attorney; Joni Bittner, County Clerk; Sheriff Charles Mades; Captain Douglas Mullendore; and Lt. Martin Van Evans.

ADJOURNMENT

Motion made by Commissioner Kercheval, seconded by Nipps, to adjourn at 5:07 p.m. Unanimously approved.

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County Administrator

County Attorney

Clerk _____



**BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND**

County Administration Building
100 West Washington Street, Room 226
Hagerstown, Maryland 21740-4727
Telephone/TDD: 240-313-2200
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Gregory I. Snook, *President*
William J. Wivell, *Vice-President*
James F. Kercheval
John C. Munson
Doris J. Nipps

BOARD OF COUNTY COMMISSIONERS

***** A G E N D A *****

December 16, 2003

*December 18, 2003, 1:30 – 3:00 p.m., Meeting with Washington County Delegation to the General Assembly –
EDC Conference Room, 100 W. Washington Street*

- 8:00 am CALL TO ORDER, President *Gregory I. Snook*
INVOCATION and PLEDGE OF ALLEGIANCE
APPROVAL OF MINUTES
- 8:05 am COMMISSIONERS' REPORTS & COMMENTS
- 8:20 am REPORTS FROM COUNTY STAFF
- 8:35 am INTRODUCTION OF NEW EMPLOYEES – *Dee Hawbaker*
- 8:40 am TASK FORCE/COMMITTEE TO REVIEW RURAL AREA ZONING – *Rodney Shoop*
- 9:05 am MARYLAND EMERGENCY MANAGEMENT ASSISTANCE COMPACT RESOLUTION
– *Joe Kroboth*
- 9:15 am BID AWARD – FIRE & RESCUE INSURANCE – *Annajean McKnight*
- 9:25 am ADEQUATE PUBLIC FACILITIES ORDINANCE (APFO) ARTICLE V – SCHOOLS
(FINAL DRAFT) – *Gary Rohrer, P.E.*
- 9:40 am RENTAL ALLOWANCE PROGRAM (RAP) FISCAL YEAR 2004 APPLICATION - *Dave Jordan*
- 9:50 am Break
- 10:00 am SUBDIVISIONS EXEMPT FROM THE MORATORIUM DUE TO COMPLIANCE WITH
DENSITY REQUIREMENTS OF THE COMPREHENSIVE PLAN – *Steve Goodrich*
- 10:10 am EARLY ACTION COMPACT TO ATTAIN 8 HOUR OZONE STANDARD – *Steve Goodrich*
- 10:30 am CITIZENS PARTICIPATION
- 11:00 am IMPLEMENTATION OF CHANGE IN IRS REGULATIONS FOR HEALTH CARE
FLEXIBLE SPENDING ACCOUNTS – *Dave Hankinson*
- 11:10 am UPDATE ON THE CEMETERY RELOCATION AT THE 40 WEST LANDFILL SITE -
Terry McGee

11:30 am *EMPLOYEE HOLIDAY CAROLING*

11:50 am *Depart for 101 Summit Avenue*

12:00 pm ANNUAL LEGISLATIVE LUNCHEON WITH WASHINGTON COUNTY COMMUNITY ACTION COUNCIL (CAC)

1:15pm *Depart for 100 W. Washington Street*

1:30 pm AWARD BID (PUR-887) TRACK LOADER – LEASE/PURCHASE, WASHINGTON COUNTY SOLID WASTE DEPARTMENT - *Vicky McKenzie*

1:45 pm AWARD BID (PUR-889) HAULING OF SCRAP TIRES FROM THE FORTY WEST LANDFILL FOR RECYCLING – *Karen Luther*

2:00 pm CLOSED SESSION – *(Consult with staff, consultants, or other individuals about pending and potential litigation; consult with counsel to obtain legal advice; and consider matters that concern proposals for businesses or industrial organizations to locate, expand, or remain in the State)*



Welcome to Washington County, Maryland

December 16, 2003

Hagerstown, Maryland

The regular meeting of the Board of County Commissioners of Washington County, Maryland, was called to order at 8:00 a.m. by President Gregory I. Snook with the following members present: Vice President William J. Wivell and Commissioners James F. Kercheval, John C. Munson, and Doris J. Nipps.

INVOCATION AND PLEDGE OF ALLEGIANCE

The Invocation was delivered by Commissioner Snook, followed by the Pledge of Allegiance to the Flag by the full assemblage.

COMMISSIONERS' REPORTS AND COMMENTS

Commissioner Kercheval reported on the Maryland Association of Counties (MACo) Winter Conference and the meetings of the Economic Development Commission and the Public Golf Corporation. He also commented on Governor Ehrlich's visit to Mack Trucks last week.

Commissioner Wivell informed the Commissioners that he attended the dedication ceremony for the new fire truck at the Funkstown Volunteer Fire Company. He stated that he also attended the Antietam National Battlefield Illumination.

Commissioner Munson stated that he was present when the Governor visited Mack Trucks last week.

Commissioner Nipps also reported on the MACo Winter Conference. She informed the Commissioners that she attended the open house at the Rural Heritage Museum and the Christmas Party sponsored by the Parent/Child Center.

Commissioner Snook informed the Commissioners that Fountaineau Elementary School would hold its Christmas concert on December 17. He distributed a copy of the City of Hagerstown's 2004 legislative requests. Commissioner Snook commented on the MACo Winter Conference.

REPORTS FROM COUNTY STAFF

Steve Goodrich, Interim Director of Planning, made a correction to the school capacity evaluation chart for elementary schools. The Commissioners discussed how this change would affect the available capacity figures.

Joe Kroboth, Director of Emergency Services, informed the Commissioners that the State has appointed a new director of the Maryland Emergency Management Administration. Mr. Kroboth stated that the assessment has been completed for the department that releases \$140,000 of grant funding for the County.

Gary Rohrer, Director of Public Works, reviewed the plans for the natural gas recovery system at the old Re Road Landfill. Mr. Rohrer indicated that in the past, he has signed the supplemental letters of agreement for the master agreement to allow the County to receive State and Federal funding from the State Highway Administration (SHA). He stated that SHA has requested a letter from the Commissioners granting him the authority to sign on behalf of Washington County.

Motion made by Commissioner Nipps, seconded by Kercheval, to approve granting the Public Works Direct the authority to sign supplemental letters of agreement on behalf of Washington County for SHA projects. Unanimously approved.

INTRODUCTION OF NEW EMPLOYEE

Dee Hawbaker, Human Resources Administrator, introduced new County employee Raymond Palmer (Permits & Inspections Department). The Commissioners welcomed Mr. Palmer and wished him well in his new position.

TASK FORCE/COMMITTEE TO REVIEW RURAL AREA ZONING

The Commissioners continued discussions regarding the formation of a task force/committee to review rural area zoning. Rodney Shoop, County Administrator, reviewed the decisions made at last week's meeting about the composition of the group. He stated that the Commissioners agreed to appoint 13 members with one appointment to be made by each Commissioner and the remaining 8 members to be appointed by consensus. Mr. Shoop indicated that several organizations have requested representation on the committee. The Commissioners discussed the matter at length and decided to ask that each group send two recommendations for their consideration for appointment. The groups are as follows: 1) Farm Bureau/farmer community; 2) Citizens for the Protection of Rights; 3) Citizens for the Protection of Washington County; 5) Greater Hagerstown Committee; 6) Chamber of Commerce; 7) a land use attorney to be suggested by the Bar Association; 8) Home Builders Association; 9) Appraisers; 10) Banking/financial institutions; 11) Academia; 12) American Farmland Trust; 13) Cooperative Extension Service; 14) League of Women Voters and 15) Economic Development Commission. They tentatively agreed to schedule a discussion during the third week in January.

MARYLAND EMERGENCY MANAGEMENT ASSISTANCE COMPACT RESOLUTION

Motion made by Commissioner Kercheval, seconded by Wivell, to adopt a Resolution authorizing participation in the Maryland Emergency Management Assistance Compact in the event of an emergency or disaster in accordance with the Annotated Code of Maryland to provide personnel, equipment, materials and other forms of assistance, to any participating political subdivision or with the State of Maryland, pursuant to the terms and conditions thereof. Unanimously approved.

BID AWARD – INSURANCE FOR VOLUNTEER FIRE & RESCUE COMPANIES

Motion made by Commissioner Kercheval, seconded by Wivell, to award the contract for insurance for volunteer fire and rescue companies to Selective Insurance Company (Agent Stine Davis & Peck Insurance which submitted the only responsive, responsible quote for the package policy of \$418,668 and workers compensation for volunteers of \$152,531. Unanimously approved.

The Commissioners requested that staff evaluate the feasibility of utilizing self-insurance for volunteer fire and rescue companies.

ADOPTION OF ADEQUATE PUBLIC FACILITIES ORDINANCE ARTICLE V - SCHOOLS

Gary Rohrer, Director of Public Works, reviewed the final draft of the Adequate Public Facilities Ordinance (APFO) Article V – Schools. He reviewed the revisions made at the December 8 meeting. Article V of the APFO would become effective on January 1, 2004 and address inadequate capacity in schools due to residential growth and development. The Article addresses all residential development for which the Planning Commission has not granted final plat approval. Commissioner Kercheval emphasized that the Article applies to new subdivisions and not existing lots of record.

The Commissioners reviewed the draft and had several questions for Mr. Rohrer. After discussion, they agreed to make minor revisions in the final draft.

Motion made by Commissioner Wivell, seconded by Munson, to adopt Article V – Schools, with revisions to

Section 5.4.4, to the Adequate Public Facilities Ordinance, to become effective January 1, 2004. The Ordinance will be reviewed in six months. Unanimously approved.

RENTAL ALLOWANCE PROGRAM (RAP) APPLICATION FOR FY 2004

Motion made by Commissioner Nipps, seconded by Munson, to submit an application to the State Office of Rental Services Programs for the Rental Allowance Program (RAP) application for FY 2004 and Grant Agreement for an amount up to \$58,478. Unanimously approved.

SUBDIVISIONS EXEMPT FROM THE MORATORIUM DUE TO COMPLIANCE WITH DENSITY REQUIREMENTS OF THE COMPREHENSIVE PLAN

Steve Goodrich, Interim Planning Director, met with the Commissioners to review a subdivision plat titled Rocky Spring Enterprises, Inc., Lots 6, 7, and 8. Mr. Goodrich informed the Commissioners that the subdivision is consistent with the density guidelines of the adopted Comprehensive Plan. He stated that the Planning Commission has recommended approval of the plat. In combination with the lots approved prior to the moratorium, the subdivision would contain more than the five lots that are permitted. The Commissioner discussed the matter and approved the request.

Motion made by Commissioner Munson, seconded by Nipps, to approve the subdivision plat titled Rocky Spring Enterprises, Inc., Lots 6, 7, and 8, which is in compliance with the adopted Comprehensive Plan. Unanimously approved.

EARLY ACTION COMPACT TO ATTAIN EIGHT-HOUR OZONE STANDARD

Mr. Goodrich explained that the new Environmental Protection Administration (EPA) would include Washington County in the nonattainment area since it is located within the Washington, D.C. Consolidated Metropolitan Statistical Area. The County has committed to early action to reduce pollution levels and thereby avoid stricter regulatory requirements regarding transportation planning and air quality. He explained that the basic concept of an early action compact (EAC) is to allow an area to defer designation and certain requirements by enacting regulations to come into compliance early.

Mr. Goodrich introduced Jim Frazier from Baker Engineering, Randy Mosier from the Maryland Department Transportation (MDOT), and Mike Nixon from the Maryland Department of Environment (MDE), who were in attendance to provide information on the status of a report they are preparing on behalf of Washington County regarding the Early Action Compact. Mr. Mosier provided information on the milestones that the County is expected to accomplish in order to satisfy the requirements for the final report of the EAC and the possible consequences if it is not met. Mr. Nixon reviewed potential control measures that have been implemented or scheduled and possible measures that the County could enact. The meeting was opened for questions and discussion. The Commissioners acknowledged the support that State agencies have provided and thanked them for their assistance.

Motion made by Commissioner Nipps, seconded by Munson, to comply with the recommendations outlined today's presentation in order to meet future milestones of the EPA and to make the final report deadline of March 31, 2004, which is required for the Early Action Compact to meet the Eight-Hour Ozone Standards. Unanimously approved.

CITIZENS PARTICIPATION

Tom Berry had several questions about rezoning issues and the committee to be appointed to address rural zoning.

Pete Thomas, Executive Director of the Western Maryland Consortium, informed the Commissioners that he received notice that Western Maryland had the top performance record in the State and will be receiving bonus monies as a result of its performance.

Attorney John Urner, representing Todd and Michael Easterday, asked the Commissioners to approve a

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change to the Comprehensive Plan to extend the Town of Boonsboro's Town Growth Area boundary to cover the entire Stiles farm property. Mr. Umer stated that he discussed this with the chair of the Planning Commission before bringing it to the Commissioners. The Commissioners stated that they would take the matter under advisement and get an answer to them as soon as possible.

APPROVAL OF LOCAL LAW ENFORCEMENT GRANT – SHERIFF'S DEPARTMENT

Motion made by Commissioner Munson, seconded by Nipps, to accept a grant from The U.S. Department of Justice for a Local Law Enforcement Block Grant of \$28,926 with a County match of \$3,214, which was budgeted by the Sheriff's. Unanimously approved.

AMENDMENT TO FLEXIBLE SPENDING PLAN

David Hankinson, Director of Human Resources, met with the Commissioners to request their approval to amend the County Flexible Spending Plan. Mr. Hankinson informed the Commissioners that the Internal Revenue Service (IRS) has ruled that Health Care Flexible Spending Accounts may be used to reimburse the cost of certain over-the-counter (OTC) medicines. He explained that the rule covers only those OTC drugs used for a medical condition and not just for general health by the participant or their dependents. Mr. Hankinson provided examples of some items that are now eligible for reimbursement.

Motion made by Commissioner Wivell, seconded by Kercheval, to amend the Flexible Spending Plan to allow reimbursement for over-the-counter medicines now permitted in accordance with IRS Revenue Ruling 2003 102, to become effective January 1, 2004. Unanimously approved.

UPDATE - CEMETERY RELOCATION AT THE FORTY WEST LANDFILL SITE AND APPROVAL OF CHANGE ORDER AND BUDGET TRANSFER

Terry McGee, Chief Engineer, and Robert Slocum, Deputy Chief Engineer, provided an update on the cemetery relocation effort at the Forty West Landfill site. Mr. McGee explained that the discovery of twice as many burial sites as anticipated has increased the work effort and the costs of archeological services and reinterment. He reviewed the proposed Change Order No. 1 that reflects the increase based on unit cost items included in the original proposal. The Change Order requested is for \$247,093.05. Since the current budget balance is not adequate to fully cover the cost increase, Mr. McGee asked for a transfer of \$76,000 to fully fund the project. The meeting was then opened for questions and discussion.

Motion made by Commissioner Nipps, seconded by Kercheval, to approve Change Order No. 1 in the amount of \$247,093.05 and the requested budget transfer of \$76,000 (Account 498710-31-21010 LOI 007) to fund the Cemetery Relocation Project at the Forty West Landfill. Unanimously approved.

RECESS – COMMUNITY ACTION COUNCIL LUNCHEON AND CHRISTMAS CAROLING

The Commissioners recessed at 11:46 a.m. to join County employees in singing Christmas carols in front of the County Administration Building and to attend the annual legislative luncheon at the Community Action Council.

AFTERNOON SESSION

The afternoon session was called to order at 1:36 p.m. by President Gregory I. Snook, with the following members present: Vice President William J. Wivell and Commissioners James Kercheval, John Munson, and Doris Nipps.

APPROVAL OF MINUTES – DECEMBER 9, 2003

Motion made by Commissioner Kercheval, seconded by Nipps, to approve the minutes of December 9, 2003 as amended. Unanimously approved.

BID AWARD – TRACK LOADER – LEASE/PURCHASE – SOLID WASTE DEPARTMENT

Motion made by Commissioner Nipps, seconded by Munson, to award the contract for lease/purchase of a track loader for the Solid Waste Department to Alban Tractor Co., Inc., which submitted the lowest responsive, responsible annual lease payment of \$68,681.01 for five years. Unanimously approved.

BID AWARD – HAULING OF SCRAP TIRES FROM FORTY WEST LANDFILL FOR RECYCLING

Motion made by Commissioner Munson, seconded by Wivell, to award the contract for the hauling of scrap tires from the Forty West Landfill for recycling to The Dirt Express Company, based on estimated annual quantities at unit costs for the sum total of \$16,349. Unanimously approved.

APPOINTMENT OF PERMITS & INSPECTIONS

Motion made by Commissioner Kercheval, seconded by Nipps, to promote William Sprague to the position of Director of Permits & Inspections (Grade 16), and to promote Angela Smith to the position of Deputy Director (Grade 15). Unanimously approved.

CONVENE IN CLOSED SESSION

Motion made by Commissioner Munson, seconded by Nipps, to convene in closed session at 2:02 p.m. to consult with staff, consultants or other individuals about pending or potential litigation, consult with counsel to obtain legal advice, and consider matters that concern proposals for businesses or industrial organizations to locate, expand, or remain in the State, all in accordance with Section 10-508 of the State Government Article of the Annotated Code of Maryland. Unanimously approved.

RECONVENE IN OPEN SESSION

Motion made by Commissioner Kercheval, seconded by Wivell, to reconvene in open session at 4:08 p.m. Unanimously approved.

In closed session, the Commissioners consulted with counsel to obtain legal advice on three (3) matters, consulted with staff, consultants or other individuals about pending or potential litigation, and considered matters that concern proposals for businesses or industrial organizations to locate, expand, or remain in the State. Present during closed session were Commissioners Gregory I. Snook, William J. Wivell, James F. Kercheval, Doris J. Nipps, and John C. Munson. Also present at various times were Rodney Shoop, County Administrator; Richard Douglas, County Attorney; John Martirano, Assistant County Attorney; Duane Gigeous, Part-time Assistant County Attorney; Joni Bittner, County Clerk; Tim Troxell, Executive Director of the Economic Development Commission (EDC); Stephen Christian, EDC Business Development Specialist; EDC member Douglas Wright; Robert Garver, Regional Office of the Department of Business & Economic Development; Gary Rohrer, Director of Public Works, Terry McGee, Chief Engineer, and Greg Murray, Director of the Water Quality Department; and Water Quality Advisory Commission members Clarence Scheer, Scott Schubel, and Ed Renn.

APPROVAL TO ADVERTISE POSITION – BUDGET & FINANCE

Motion made by Commissioner Nipps, seconded by Kercheval, to authorize advertising to fill the Accounting Supervisor position in the Department of Budget and Finance. Unanimously approved.

ADJOURNMENT

Motion made by Commissioner Munson, seconded by Wivell, to adjourn at 4:09 p.m. Unanimously approved.

County Administrator

County Attorney

_____, County Clerk

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**WASHINGTON COUNTY DIVISION OF
PLANNING & COMMUNITY DEVELOPMENT**

Washington County Administrative Annex
80 West Baltimore Street
Hagerstown, Maryland 21740-6003
Telephone: 240-313-2430
FAX: 240-313-2431
Deaf and Hard of Hearing call: 7-1-1 for Maryland Relay

July 15, 2004

Heidi Adams, Managing Director
Clean Air Partners
777 North Capitol Street, NE
Suite 300
Washington, DC 20002-4239

Re: Meeting with Washington County Staff

Dear Heidi,

As we discussed during our telephone conversation this morning, Washington County has recently been designated as a non-attainment area for the 8-hour ozone standard. In conjunction with the Maryland Department of Transportation and the Maryland Department of the Environment we have submitted an Early Action Plan to the EPA outlining control measures that Washington County intends to implement in order to hopefully reach attainment before 2007.

It was during the process of choosing control measures for the Early Action Plan that we were informed of your organization Clean Air Partners. In an effort to gain more information about air quality and possible mitigation efforts we are interested in meeting with you to learn more about your organization.

This letter is to confirm our meeting set for Wednesday, July 21, 2004 at 1 pm here at the Washington County Administrative Annex in Hagerstown, Maryland. We look forward to meeting with you and learning more about your organization.

Sincerely,

A handwritten signature in cursive script that reads "Jill Baker".

Jill Baker
Associate Planner

cc: Randy Mosier, MDE

The Herald-Mail Newspapers

100 Summit Ave. / P.O. Box 439
Hagersown, MD 21740

FAX TRANSMITTAL

DATE: 1/5/04

MESSAGE TO: Sandy

NAME OF COMPANY: _____

FAX NUMBER: 301-733-7264

NUMBER OF PAGES: _____

Comments/Special Instructions: _____

Copy of ad requested

In Case of Transmission Difficulties, Please Call

Area Number: _____ **Extension:** _____



**WASHINGTON COUNTY DEPARTMENT OF
PLANNING AND COMMUNITY DEVELOPMENT**

Washington County Administrative Annex
80 West Baltimore Street
Hagerstown, Maryland 21740-6003
Telephone: 240-313-2430
FAX: 240-313-2431
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TEXT OF BACK PAGE NEWSPAPER AD

(Larger Text and Bold) Washington County Early Action Compact Public Meeting

The Washington County Department of Planning and Community Development will hold a stakeholders meeting to discuss and obtain public input on the proposed Early Action Compact program in compliance with the EPA Air Quality Standards. The meeting will be held in the conference room at the Washington County Administrative Annex, 80 West Baltimore Street, Hagerstown, MD on **Wednesday, January 14, 2004 at 6:00 p.m.** If you have any questions, please call (240) 313-2430.

INSTRUCTIONS

Publish 1 time each - Morning Herald and Daily Mail
Dates of Publication – 1/05/04, 1/12/04

Please Bill - Washington County Department of
Planning & Community Development
80 West Baltimore Street
Hagerstown, MD 21740
(240) 313-2430





**WASHINGTON COUNTY DEPARTMENT OF
PLANNING AND COMMUNITY DEVELOPMENT**

Washington County Administrative Annex
80 West Baltimore Street
Hagerstown, Maryland 21740-8003
Telephone: 240-313-2430
FAX: 240-313-2431
Deaf and Hard of Hearing call 7-1-1 for Maryland Relay

CERTIFICATION OF NEWSPAPER AD

I, Ann Reynolds received prepared
back page ads from the Washington County Planning and Community Development for
Public Notice on 12/22/03 at 1:25
(Date) (Time)

These ads will be published on January 5, 2004 and on January 12, 2004, both
papers.

Ann Reynolds
Signature
Herald Mail Company

cc: file



have done something different, and we don't lose the game. I could have thrown the ball away. I could have seen him."

Favre, as usual, thrived in the cold: 20 degrees, with a chill of 7.

ing a home playoff game for the first time ever, to Atlanta.

"I'm not surprised by anything," Favre said. "And if you're around long enough, you lose games that you're supposed to win and you win games that

Green Bay covered 60 yards in 12 plays. Green converted a fourth-and-1 from the 3 before surging into the end zone to tie it with 10:01 left.

Green later converted another fourth-and-1 at the Seattle

Eight plays later, Green scored for the lead.

But Hasselbeck brilliantly guided Seattle to the tying touchdown, hitting Bobby Engram on a 34-yard play before Alexander scored.

Ravens

Continued from D1

"I'm going to be the starting quarterback for the Baltimore Ravens," he said. "I've got a lot

to work on during the offseason; I want to go into next season on a full sprint. We accomplished a lot this year, but we have a lot more to accomplish."

That was the prevailing theme as the players packed their belongings into trash bags and went their separate ways.

Armed with the Defensive Player of the Year (Ray Lewis), the Offensive Player of the Year (Jamal Lewis) and six other Pro Bowlers, Billicek intends to take the Ravens to the next level in 2004.

"It's exciting to think where we're at right now," he said.

DELIGHTABLES

17715 Virginia Avenue, Halfway Plaza

301-393-8803

Now Open 7 a.m. to 9 p.m. Everyday
Specials Week of 1/5

Mon. Chicken Slippery Pot Pie	\$5.25
Low Fat Greek Pasta	\$3.25
Tues. 2 PC BBQ Chicken	\$5.75
Low Carb Pork & Sauerkraut	\$4.95
Wed. Wiener Platter	\$4.85
Swiss Steak	\$5.50
Low Fat Sausage Chicken Salad	\$3.29
Thurs. Spaghetti	\$5.25
Low Fat Turkey Teriyaki	\$5.25
Baked Fish	\$5.25
Tune Casserole	\$4.95

We have books,
videotapes, and DVDs
on Dieting and
Exercise

Washington County
Free Library
in partnership with
Western Maryland
Public Libraries

LOOKIN' NU
CARPET and
UPHOLSTERY CLEANING

2 Rooms \$49
3 Rooms \$63

(Up to 240 SF Per Room)

Sofa, Loveseat & Chair \$85
(Shedding Only)

Liv. Room, Din. Room, Hall Complete \$95

PLUS 3 Bedroom Traffic Areas

CARPET REPAIRS and
RESTRETCHING AVAILABLE

Call 301-797-5751 (800) 403-2121

DIXON-TROXELL
AMERICAN LEGION POST #211
FUNKSTOWN, MD

Weekly Specials for Jan. 5-11, 2004

Mon. Hot Roast Beef Sandwich	
w/Fries or Mashed Potatoes	\$3.95
Tues. Fried Chicken Dinner w/2 Veggies	\$4.95
Weds. Shepherd's Pie w/1 Veg.	\$4.95
Thurs. Salmon Cakes w/2 Veggies	\$6.25
Fri. Fried Haddock Sandwich	
w/F. Fries	\$3.95
Fried Haddock Dinner w/2 Veggies	\$7.50
Sat. Prime Rib w/2 Veggies	\$10.95
Sun. Stuffed Chicken Breast w/2 Veggies	\$6.25
Tues. Ladies' Auxiliary Meeting	
Weds. Bingo	
Thurs. Ace of Diamond Drawing	
Fri. Prizes Night	
Members and their guests	

WASHINGTON COUNTY EARLY ACTION
COMPACT PUBLIC MEETING

The Washington County Department of Planning and Community Development will hold a stakeholders meeting to discuss and obtain public input on the proposed Early Action Compact program in compliance with the EPA Air Quality Standards. The meeting will be held in the conference room of the

WASHINGTON COUNTY
ADMINISTRATIVE ANNEX
80 W. Baltimore St., Hagerstown, MD
on Wed., January 14, 2004 at 6:00 p.m.
If you have any questions, please call
240-313-2430

NEW YEAR'S RESOLUTION
is to return to college

Then the
FROSTBURG CENTER

is ready to help
Bachelor's in

Accounting
Business Administration
Liberal Studies (Self-designed)

Law and Society (Justice Studies)
Sociology

Master's in MBA
MBA/Master of Nursing
MED

Master of Arts in Teaching
20 Public Square, 301-791-4020
www.frostburg.edu/centers

Washington County
Hospital

offer
FREE BREAST CANCER
SCREENING

for Washington County women age 18 and older

Thursday, January 8, 2004
9:00 a.m. to 12:00 noon

Community Free Clinic
18 West Franklin Street
Hagerstown, MD

FREE Breast Health Education
FREE Clinical Breast Exam
FREE Same Day Mammograms
FREE Transportation

Funded by the Maryland Affiliate of the
Susan G. Komen Breast Cancer Foundation

Co-sponsors:
Breast Cancer Awareness of the
Cumberland Valley & Washington County

Health Department's Breast &
Cervical Cancer Program
For more information
call 301-665-4671

AMERICAN LEGION POST 202
MENU WEEK OF

Dec. 29th, 2003 thru Jan. 4th, 2004

Monday, Dec. 29th, 2003

FLASHBACK MENU: Dinner w/ 11 a.m.

ATCC POTLUCK PM 11:00 a.m. - \$4.25

Tuesday, Dec. 30th, 2003

Steak & Cheese w/ Chicken Wings w/ 11 a.m.

Childs Buffet - 3:00-7:30 p.m. - \$5.75

Wednesday, Dec. 31st, 2003

ATCC Original Italian Popped Pot w/ 9 Veggies - \$4.25

Stuffed Potatoes w/ 2 Veggies - \$4.25

"HAPPY NEW YEAR"

Thursday, Jan. 1st, 2004

Roast Pork & Sauerkraut w/ Mashed Potatoes - \$4.30

ATCC Shepherd w/ Potatoes & Garlic Bread - \$4.95

Friday, Jan. 2nd, 2004

Beef-Hall Chicken w/ 2 Veggies - \$5.25

Baked Apple Pie w/ 2 Veggies - \$5.25

Saturday, Jan. 3rd, 2004

Prime Rib w/ Potatoes & Tossed Salad - \$10.95

Grilled Chicken Sandwiches w/ 11 a.m. & Cold Sides - \$4.75

Club Soda House w/ 11 a.m. - \$9.45

Sunday, Jan. 4th, 2004

Country Style Sausages w/ 2 Veggies - \$5.95

Deep Fried Haddock w/ 2 Veggies - \$5.95

Resident served daily 7 a.m. w/ 11 a.m.

ATCC Breakfast Buffet on the Weekend - \$5.25

Online order 10 - \$2.50

Upcoming Events:

Dec. 29 - Monday Night Football

Wed. Night 1 Dec. 31 - 2nd Night - \$10.95

Get the Special Deal for Half Price

Remember Every Thursday Night w/ DJ Disco

New Year's Eve Party - Tickets Available

At New Haven's Garden View Ballroom, There is Still Great

Feb. 7 - Super Bowl Party

Look For Special for the Opening Year

2003
YEARBOOK
OF BABIES

Featuring Babies Born
JANUARY 1, 2003

DECEMBER 31, 2003

only \$20

Published on

TUESDAY JANUARY 27, 2004

Deadline is

THURSDAY JANUARY 15, 2004

Look for an entry form in upcoming

Herald-Mail Newspapers

Herald-Mail Classified Dept.

301-733-6900 or

1-800-626-6397

Fax: 301-733-7264

Email: classified@herald-mail.com



**WASHINGTON COUNTY DEPARTMENT OF
PLANNING AND COMMUNITY DEVELOPMENT**

Washington County Administrative Annex
80 West Baltimore Street
Hagerstown, Maryland 21740-6003
Telephone: 240-313-2430
FAX: 240-313-2431
Deaf and Hard of Hearing call 7-1-1 for Maryland Relay

MEMO TO: *Potential Interested Parties*

FROM: *Stephen T. Goodrich, Interim Planning Director* 

DATE: *February 13, 2004*

SUBJECT: *Early Action Compact Update - Public Meeting*

Please be advised a public meeting will be held on Wednesday, February 25, 2004 at 6:00 p.m. to discuss the proposed Washington County Early Action Compact program in compliance with the EPA Air Quality Standards. The public meeting will be held in the conference room of the Washington County Administrative Annex, 80 West Baltimore Street, Hagerstown, Maryland.

If you have any questions or need directions, please contact the Washington County Department of Planning and Community Development at (240) 313-2430.

STG/sac



**INVITATIONS TO THE PUBLIC MEETING
SENT TO THE FOLLOWING:**

- MUNICIPALITIES (see attached listing)
- CITY OF HAGERSTOWN
- CHAMBER OF COMMERCE
111 W. Washington Street
Hagerstown, MD 21740
- GREATER HAGERSTOWN COMMITTEE, INC.
5 Public Square
Hagerstown, MD 21740 Attn: Art Callahan
- ECONOMIC DEVELOPMENT COMMISSION – Tim Troxell, Director
- JIM LAIRD
Citizens for the Protection of Wash. Co.
1903 Maplewood Drive
Hagerstown, MD 21740

Washington County
Municipal Corporations

BOONSBORO (432-5141)

Town Hall
21 North Main Street
Boonsboro, MD 21713

Charles F. "Skip" Kauffman, MAYOR

Howard Long, Asst. Mayor
Richard E. Hawkins, Sr.
Gene Smith
Richard Gross
Ray Grove
Kevin Chambers

HAGERSTOWN (790-3200)

City Hall
One East Franklin Street
Hagerstown, MD 21740

William M. Breichner, MAYOR

Kristin B. Aleshire
N. Linn Hendershot
Lewis C. Metzner
Carol N. Moller
Penny May Nigh

CLEAR SPRING (842-2252)

Town Hall
P. O. Box 104
Clear Spring, MD 21722

Paul D. Hose, Jr., MAYOR

Julianna Albowicz, Vice Mayor
Gary L. Grove
Terry Baker
Mason B. Munday

HANCOCK (678-5622)

Town Hall
126 West High Street
Hancock, MD 21750

Daniel Murphy, MAYOR

Randy Pittman
David B. Smith
W. Gregory Yost
Darwin Mills

FUNKSTOWN (791-0948)

Town Hall
P. O. Box 235
Funkstown, MD 21734

Robert L. Kline, MAYOR

Paul N. Crampton, Jr., Asst. Mayor
Sharon Chirgott
Kim Ramer
Robert Rodgers, Jr.
Richard Nigh
John Phillips

KEEDYSVILLE (432-5795)

Town Hall
P. O. Box 359
Keedysville, MD 21756

Lee Brandenburg., MAYOR

Matt Hull, Asst. Mayor
Jackie Stranathan
Richard Walton
Barry Levey

SHARPSBURG (432-4428)

Town Hall
P.O. Box 368
Sharpsburg, MD 21782

Sidney Gale, MAYOR
Hal Spielman, Vice Mayor
J. W. Eichelberger
Russell Weaver
Patti Hammond
Ralph Hammond
Marjorie Jamison

SMITHSBURG (824-7234)

Town Hall
P. O. Box 237
Smithsburg, MD 21783

Mildred "Mickey" Myers, MAYOR

Ralph Regan
James LaFemina
Elizabeth "Peachy" Mann
Jerome Martin
Jake Johnson

WILLIAMSPORT (223-7711)

Town Hall
P. O. Box 307
Williamsport, MD 21795

John W. Sláyman, MAYOR
Timothy Ammons
Walter W. Tracy, Asst. Mayor
James McCleaf
Gloria Bitner
James C. Kalbfleisch
Roxanne Long

**WASHINGTON COUNTY - BOARD
OF COUNTY COMMISSIONERS**

County Administration Building
100 West Washington Street
Hagerstown, MD 21740
(301) 791-3090

Gregory I. Snook
William J. Wivel
James F. Kercheval
Doris J. Nipps
John C. Munson



**WASHINGTON COUNTY DEPARTMENT OF
PLANNING AND COMMUNITY DEVELOPMENT**

Washington County Administrative Annex

80 West Baltimore Street

Hagerstown, Maryland 21740-6003

Telephone: 240-313-2430

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TEXT OF BACK PAGE NEWSPAPER AD

(Larger Text and Bold) Washington County Early Action Compact Public Meeting

The Washington County Department of Planning and Community Development will hold a public meeting to discuss and obtain public input on the proposed Early Action Compact program in compliance with the EPA Air Quality Standards. The meeting will be held in the conference room at the Washington County Administrative Annex, 80 West Baltimore Street, Hagerstown, MD on **Wednesday, February 25, 2004 at 6:00 p.m.** If you have any questions, please call (240) 313-2430.

INSTRUCTIONS

Publish 1 time each - Morning Herald and Daily Mail
Dates of Publication – **2/20/04, 2/23/04**

Please Bill - Washington County Department of
Planning & Community Development
80 West Baltimore Street
Hagerstown, MD 21740
(240) 313-2430





**WASHINGTON COUNTY DEPARTMENT OF
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Washington County Administrative Annex
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Hagerstown, Maryland 21740-6003
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FAX: 240-313-2431
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CERTIFICATION OF NEWSPAPER AD

I, Heather Quessada received prepared
back page ads from the Washington County Planning and Community Development for
Public Notice on Feb. 18th, 04 at 8:35
(Date) (Time)

These ads will be published on February 20, 2004 and on February 23, 2004, both
papers.

Heather Quessada
Signature
Herald Mail Company

cc: file



HAGERSTOWN YMCA
1100 Eastern Blvd. N.
301-734-3990

*We build strong kids, strong families,
strong communities.*

40% Off and More!
Sizes XS through Plus Size 2
Easy Care - Ideal for Travel
Questions? Call 301-733-9539

ANNOUNCES NEW OFFICE HOURS:

Tuesday 8:00-5:00
Wednesday 8:00-5:00
Thursday 8:00-5:00
Friday 8:00-Noon

322 North Potomac St.
Hagerstown, MD 21740
301-739-1017

*New Patients Welcome
Most Insurance Accepted*

770 Frederick St., Hags., MD-301-791-3993
Lunch & Dinner Menu-Feb. 20th Feb. 26th

Fri. Batter Dipped Haddock w/2 Vags.
Sat. 10 oz. Black Gold Steak w/2 Vags.
Sun. Stuffed Pork Chops w/2 Vags.
Mon. Creamed Chipped Beef
over Toast w/1 Veg.
Tues. Crab Cakes w/2 Vags.
Wed. Meat Loaf w/2 Vags.
Thurs. Baked Ham w/2 Vags.

Saturday, February 21st
Band - Phoenix
Hamburg & Their Guests

Ingram's Men's Shop
announces the biggest
PRESIDENT'S DAY SALE
SAVE 50%-60% OFF

Our sale prices are better
than any outlet, warehouse
or department store sale

Sale Ends Feb. 21

301-739-3494

1st Block N. Jonathan St., Hagerstown
Free Parking in our lot beside store

BOTANICA SERVICES, INC.

*Your Complete Landscape
Maintenance Company*

*Accepting New Lawn, Tree
& Shrub Care Customers*

Superior Customer Service
Expertly Trained Applicators
High Quality Turf Materials
Tree & Shrub Injection
(Alternative to spraying)

Quality, Not Quantity Driven

BOTANICA SERVICES, INC.
MD - PA - WV
301-745-4644

**GREENSBURG
FARM MARKET**

Temple Orange
Honey Tangerine
Tomatoes

3 lb. Apples - 99¢

Navel Oranges

50 lb. Potatoes - \$9.99

Primrose

17835 Virginia Ave., Hagerstown, MD

301-745-4094

Open Tues. through Sat.

10 a.m. - 5 p.m.

Closed Sun. & Mon.

**OYSTER, HAM,
& TURKEY SUPPER**

Rohrersville Ruritan Club

Old School House, located off (67)
Rohrersville Rd., 4 miles South of
Boonsboro - 8 miles from 340.

SATURDAY, FEB. 21, 2-5 p.m.

Served family style

Adults: \$12 tax included
Children 6-12: \$6 tax included
Under 6: Free

Sponsored by: Rohrersville Ruritan Club

Please bring containers for carryout
If inclement weather call: 301-432-5541

Ad sponsored by: C.D.F. Erectors

**FIRST CHRISTIAN CHURCH
YOUTH GROUP FUNDRAISER**
Annual

SPAGHETTI DINNER

SAT., FEB. 21ST

4:30 pm ~ 7:30 pm

Adults: \$5; Children (6-10) \$3
Under 5 ~ FREE

**First Christian Church
Fellowship Hall**

1345 Potomac Ave., Hagerstown

Ad Sponsored by
Dr. Paul Mauriello

*Give Your Home
A New Look!*

- * Carpet/Carpet Remnants
- * Vinyl/Vinyl Remnants
- * Hardwood Flooring (we install prefinished
& unfinished hardwood flooring)
- * We Sell & Install Ceramic Tile
- * Formica Countertops

*We Sand & Refinish
Your Hardwood Floors!*

HAGERSTOWN FLOORS, INC.

1101 Virginia Ave., Hags., MD
301-797-6100

MON.-FRI. 7 AM-7 PM

(Wed. 7 AM-5 PM); SAT. 8 AM-3 PM

We Honor Most Major Credit Cards

**WASHINGTON COUNTY
EARLY ACTION COMPACT
PUBLIC MEETING**

The Washington County Department of
Planning and Community Development will
hold a public meeting to discuss and obtain
public input on the proposed Early Action
Compact program in compliance with the EPA
Air Quality Standards. The meeting will be
held in the conference room at the:

Washington County Administrative Annex

22 West Baltimore Street, Hagerstown, MD

on Wednesday, February 25, 2004
at 6:00 p.m.

If you have any questions, please call
240-313-2430.

**JOIN PASTOR MARCIA FOR
"HOLD ONTO YOUR
SEAT SUNDAY!"**

(Sermon Message -
Measurements of Love)

February 22

8:30 a.m. & 10:45 a.m.

**WILLIAMSPORT UNIT
METHODIST CHURCH**

25 East Church Street
Williamsport, MD

Church School for All Ages at 9:30 a.m.

**It's beginning to look alot
like Spring here!**

LEHMANS MILL

Fabulous Savings on Furniture
Up to 40% off everyday
Johnston Benchworks, Keystone
American Heritage and lots more!

* * * * *
We have all sizes of Primitive
Starst Willow Tree Angels, Oodles
of Candles, Home Decor and
Fabulous Gifts that you'll adore.
* * * * *

Hours: Tues.-Sat. 10-5, Sun. 12-5
Closed Monday 301-739-9119

Spring Open House
March 27 & 28

CITICORP

*Pre-employment testing
sessions will be held
at our facility off I-81 at
Mason Dixon Road on
Friday, February 20TH
8:45 AM*

**Tuesday, February 24TH
12:45 PM**

Testing is a pre-requisite for
employment in any of our customer
contact positions. Please arrive 15
minutes prior to scheduled time.

For immediate consideration,
please visit our website at
www.careers.citicorp.com/hagerstown

*I can't see as well as I used to.
My hearing is starting to fail.
I hurt when I get up from sleeping.
I have trouble...wagging my tail?*

Our pets age just like we do only FASTER!
Please join us

Tuesday, February 24th at 7:00 p.m.
To learn what can be done to help ease
your pet into the "Golden Years"

Animal Health Clinic of Funkstown
26 E. Baltimore St.
Funkstown, MD

*Ask Us About
CRUISES*

Hagerstown

301-797-3711

MAXIMUM CRUISE SAV

Call your local independent or
specialist for current specials on
CruiseOne Magazine

Carrie Chapman & Doug Char

CRUISEONE

11 in Cruising Nations

The Herald-Mail Newspapers

Fax Cover Sheet

Date: 2/23/04
Message To: Sandy 240-313-2431
Company Name: _____

From: Ann Reynolds
Inside Sales Consultant
1-301-733-5131 ext. 2040
annr@herald-mail.com

Fax Number: 301-733-7264

Number of Pages: _____

Comments/Special Instructions: _____

This is a copy of how your ad would appear in The Herald Mail

ad in The Herald Mail in a week reaches 81% of Washington County Adults. The Herald Mail reaches over 107,000 Sunday readers and over 90,000 Daily.
(Spec Ads are property of the Herald-Mail Newspapers)

Coffman, Sandy

From:

Bassett, Norman

Sent:

Friday, February 20, 2004 9:50 AM

To:

Coffman, Sandy; 'Allen Swope'; 'Bill Christoffel'; 'Bill Wantz'; 'Debi Turpin'; 'Del. Shank'; 'James Laird'; 'Mark Cheshire'; 'Robert_McKee@house.state.md.us'; 'Rod MacRae'; 'Spring Ward'; 'Bob Dunkle'; 'Carol Mowen'; 'Chris Strovel'; 'Dave Dishneau'; 'Julie Greene'; 'Laura Ernede'; 'Lisa Kline'; 'liz thompson'; 'Mark Kraham'; 'Mike Krafthoffer'; 'N. Bassett'; 'Nathan the Editor'; 'Nikki Hess'; 'Rebecca Matthews'; 'Roger Keller'; 'Ron Krisulevich'; 'Scott Butki'; 'Tamela Baker'; 'Tara Reilly'; 'Terry Headlee'; 'Tom Bradley'; 'Will Kauffman'; 'Boonsboro Mayor/Council'; 'Bruce Zimmerman'; 'Clearspring Mayor/Council'; 'Karen Giffen'; 'Keedysville Mayor and Council'; 'Linn Hendershot'; 'Smithsburg Mayor/Council'; 'Town of Hancock'

Subject:

News Release: Early Action Compact meeting



EAC.doc

FOR IMMEDIATE RELEASE

NEWS

CONTACT: NORMAN BASSETT

RELEASE

240-313-2077

Washington County Early Action Compact Public Meeting

The Washington County Department of Planning and Community Development will hold a public meeting to discuss and obtain public input on the proposed Early Action Compact program in compliance with federal Environmental Protection Agency Air Quality Standards.

The meeting is scheduled for Wednesday, February 25th at 6:00 p.m. in the conference room of the Washington County Administrative Annex, 80 West Baltimore Street, in Hagerstown.

For further information, please call (240) 313-2430.

###



WASHINGTON COUNTY DEPARTMENT OF
PLANNING AND COMMUNITY DEVELOPMENT

Washington County Administrative Annex
80 West Baltimore Street
Hagerstown, Maryland 21740-6003
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Deaf and Hard of Hearing call 7-1-1 for Maryland Relay

TEXT OF BACK PAGE NEWSPAPER AD

(Larger Text and Bold) Washington County Early Action Compact Public Meeting

The Washington County Department of Planning and Community Development will hold a public meeting to discuss EPA Air Quality Standards and the Early Action Compact program in the Washington County Administrative Annex, 80 West Baltimore Street, Hagerstown, MD on Thursday, May 8, 2003 at 6:00 p.m. If you have any questions, please call (240) 313-2430.

INSTRUCTIONS

Publish 1 time each - Morning Herald and Daily Mail
Dates of Publication - 04/29/03, 05/05/03

Please Bill - Washington County Dept. of
Planning & Community Development
80 West Baltimore Street
Hagerstown, MD 21740
(240) 313-2430



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Deaf and Hard of Hearing call 7-1-1 for Maryland Relay

CERTIFICATION OF NEWSPAPER AD

I, Robin Brown

received prepared

back page ad from the Washington County Department of Planning and Community
Development for Public Notice on 4/25 at 2:48

(Date)

(Time)

The ad will be published on April 29, 2003 and May 5, 2003.

Signature

Herald Mail Company

cc: File

Month
CARPET and RUGS
Lowest Prices of the Year
InnerSpace
 Floor To Ceiling
 17627 Virginia Ave.
 Hagerstown, MD
 301-733-8933

MAMAS' FAMILY RESTAURANT
 301 Frederick Street 301-796-3000
STOP BY TO SEE OUR
NEW MENU
STARTING MAY 5TH
MON.-SAT. 6 AM-7 PM
SUN. 6 AM-NOON

WILLIAMSPORT AMERICAN LEGION POST 202
 DINNER SPECIALS FOR THE WEEK OF MAY 5-MAY 11
 MON.: Roast Beef, Potato Mashed Potatoes w/ 1/2 lb. gravy, baked beans, carrots, and apples. \$4.95
 TUE.: Roast Beef, Potato Mashed Potatoes w/ 1/2 lb. gravy, baked beans, carrots, and apples. \$4.95
 WED.: Roast Beef, Potato Mashed Potatoes w/ 1/2 lb. gravy, baked beans, carrots, and apples. \$4.95
 THU.: Roast Beef, Potato Mashed Potatoes w/ 1/2 lb. gravy, baked beans, carrots, and apples. \$4.95
 FRI.: Roast Beef, Potato Mashed Potatoes w/ 1/2 lb. gravy, baked beans, carrots, and apples. \$4.95
 SAT.: Roast Beef, Potato Mashed Potatoes w/ 1/2 lb. gravy, baked beans, carrots, and apples. \$4.95
 SUN.: Roast Beef, Potato Mashed Potatoes w/ 1/2 lb. gravy, baked beans, carrots, and apples. \$4.95

INVERCAM'S MEN'S SHOP
SPRING WAREHOUSE SALE
 SUITS - SPORTCOATS - DRESS SHIRTS
 CASUAL SHIRTS - DRESS SLACKS
SAVE 40%-60% OFF
3 BIG DAYS ONLY!
 MAY 8th, 9th, 10th
 Extended Hours for this Sale:
 THURS. & FRI. 9-8; SAT. 9-5
 301-739-3494
 1st block N. Jonathan St., Hagerstown
 FREE PARKING in our lot beside store.

WILLIAMSPORT RED MEN
 Specials for the week of May 5th through May 11th
 MON.: Roast Beef, Potato Mashed Potatoes w/ 1/2 lb. gravy, baked beans, carrots, and apples. \$4.95
 TUE.: Roast Beef, Potato Mashed Potatoes w/ 1/2 lb. gravy, baked beans, carrots, and apples. \$4.95
 WED.: Roast Beef, Potato Mashed Potatoes w/ 1/2 lb. gravy, baked beans, carrots, and apples. \$4.95
 THU.: Roast Beef, Potato Mashed Potatoes w/ 1/2 lb. gravy, baked beans, carrots, and apples. \$4.95
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 SUN.: Roast Beef, Potato Mashed Potatoes w/ 1/2 lb. gravy, baked beans, carrots, and apples. \$4.95

BUS TRIPS
 JUNE 25TH - WED. LANCASTER, PA. "Carl Hunsley"
 Convention, Lunch at Shady Grove, \$4.95
 JULY 2ND - THU. DUTCH APPLE DINNER, WHEATON, MD. "Chuck Shaw" \$3.95
 AUGUST 9TH - SAT. PENNSYLVANIA DUTCH FOLK FESTIVAL, East Branch, PA. Food, crafts, songs, programs and more, \$4.00
 SEPT. 17TH - WED. TOTTENHAM THEATRE, COVENTRY, ENGLAND. "Ray Shaw" \$4.95
 SEPT. 29TH - OCT. 3RD - OAKMOUNT, MARYLAND for details. \$4.00/pp
 NOV. 27TH - FR. - HERSHEY, PA. GARNER HOME-OWNING FRIENDS. Details here.
 NOV. 11TH-12TH - WHEELING, WV - One Evening, One Breakfast, Lodging, ENGELBERT HUMPERDINCK CONCERT - FESTIVAL or EVENTS.

JEWELERS
 In Celebration of Our
101st Anniversary
 We Are Having An
OPEN HOUSE
 COME ENJOY THE SAVINGS!
 Friday, May 9th 9:30 am-7:00 pm
 Saturday, May 10th 9:30 am-5:00 pm
 8 PUBLIC SQUARE, HAGERSTOWN
 301-739-0837, toll free: 888-268-8505

FOR LEASE
OFFICE and WAREHOUSE SPACE
 • 3,000 S.F.
 • City of Hagerstown Business Park
 • Morgans Avenue
 • Dock and drive-in doors
 • Insulated and heated
 • Offices and restrooms
 • Rates from \$2.75 per sq. ft.
 • Excellent for small business
 301-582-5322

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ROOFING * ROOFING * ROOFING
 Spring-Time Specials
 On All Roofing
ALL ESTIMATES FREE
10% DISCOUNT TO ALL SENIOR CITIZENS
 Phone TOLL 11-80 PM.
 201-207-207

WASHINGTON COUNTY
EARLY ACTION COMPACT PUBLIC MEETING
 The Washington County Department of Planning and Community Development will hold a public meeting to discuss EPA Air Quality Standards and the Early Action Compact program in the
 Washington County
 Administrative Annex,
 80 West Baltimore Street,
 Hagerstown, MD on
 Thursday, May 8, 2003
 at 6:00 p.m.
 If you have any questions, please call
 240-313-2430.

FASTEST WAY TO LOSE WEIGHT
 71 spent 15 yrs. dieting but only 2 1/2 yrs. in this Lifestyle/Wellness Program (lost over 100 lbs.) Compared this is faster! And with a bonus - I'll never have to diet again. Dieting is over, done with, finished! The "Boost" in health and energy is awarded and it's mine for life.
 FREE CONSULTATION.
 RHODES PREVENTIVE HEALTH INSTITUTE
 301-739-8670

LOOKIN' NU
CARPET and UPHOLSTERY CLEANING
 2 Rooms: \$49
 3 Rooms: \$63
 (Up to 740 sq ft for home)
 Sofa, Loveseat & Chair: \$85
 (Same Lines Only)
 Liv. Room, Din. Room, Hall Complete, 50¢ Plus 3 Bedrooms

AMERICAN LEGION
DIXON-IRONELL POST #1
 Funkstown, Maryland
 MON. 5-5: Stuffed Chicken Breast
 TUES. 5-6: A-Y-C-E Fried Chicken
 WED. 5-7: Polish Kiefters Sausage/Sauerkraut & Mashed Pot
 THURS. 5-8: Beef Pot Roast & Homemade Biscuits
 FRI. 5-9: Fresh Fried Haddock/Speed Special
 SAT. 5-10: 8-2 Baby Back Ribs
 SUN. 5-11: MOTHER'S DAY BUFFET 12-5:1
 Backroom Entrance
 TUES. AUXILIARY MEMBERSHIP DINNER
 WED. BRIGAD
 SUN. MOTHER'S DAY BUFFET 12-5 PM
 Members & Their Guests

MORRIS FROCK POST #42
THE AMERICAN LEGION
 405 Northern Ave., Hagerstown, MD
 301-733-7676
MOTHER'S DAY BUFFET
 SUNDAY, MAY 11, 2003
 11 AM - 3 PM
 MENU: Roast Pork * Honey Glazed Ham * Roast Beef * Broiled Haddock * Fried Shrimp * Mashed Potatoes * Swiss Potatoes * Sauerkraut * Corn * Salad Bar * Dessert Table * Iced Tea, Fountain Drinks & Coffee.
 Reservations Accepted!
 Members & Their Guests

FINKESTOWN MOROSE FAMILY CENTER #2435
 "The Friendly Place to Eat"
 DINNER SPECIALS FOR MAY 24th thru MAY 31st
 MON.: Roast Beef, Potato Mashed Potatoes w/ 1/2 lb. gravy, baked beans, carrots, and apples. \$4.95
 TUE.: Roast Beef, Potato Mashed Potatoes w/ 1/2 lb. gravy, baked beans, carrots, and apples. \$4.95
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 SUN.: Roast Beef, Potato Mashed Potatoes w/ 1/2 lb. gravy, baked beans, carrots, and apples. \$4.95

the first Fri & Sat. of each month)
For information, call:
301-739-9491
12713 Redwood Ave., Mount Airy, MD
301-739-9491

Monday, May 4 - 12 Noon-3 PM
(Dog Sale)
50,000 books, all types, low prices
for further information, call
301-416-7851

...see was late
wounded April 7 by an artillery
shell that struck a U.S. military
communication center in the
southern outskirts of Baghdad.

...son, Christopher. In
Lebanon, Pa.
Mitchell expressed love for
his children and concern for

...their son, Christopher. In
Lebanon, Pa.
Mitchell expressed love for
his children and concern for

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America's Top 50, just \$24.99 per month
with guaranteed prices through January 2005. Free Professional Installation included.
Personal Video Recorder. DigiTV recording
to 68 hours of your favorite programs.
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Total DigiTV Programming, with over 30
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with \$100 mail-in rebate.
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Visit us for a demo, programming
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301-739-1312
Behind the Sheriff's Dept.

Coupon
15% OFF ENTIRE BILL
(Does Not Apply To Art Once Discount)
11 AM - CLOSE
ANTRIM HOUSE
RESTAURANTS
GREENCASTLE - 103 E. BALDWIN ST.
717-597-8111
HAGERSTOWN - FOURTEENTH PLAZA
301-797-8111
COUPON - Expires May 1st

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ALL ESTIMATES FREE
10% DISCOUNT TO ALL
SENIOR CITIZENS
Phone Till 11:00 PM
301-791-6956
Ask For Jim
www.a1r.com
We Work in MD, VA, WV

POLICEMAN'S
BALL
SAT., MAY 17, 2003
9:00 PM to 1:00 AM
For more information or
additional tickets, call:
Fraternal Order Of Police
Thomas Pangborn Lodge 88
301-582-0406

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SAT., MAY 17, 2003
9:00 PM to 1:00 AM
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WASHINGTON COUNCIL
EARLY ACTION COMP.
PUBLIC MEETING
The Washington County Department
Planning and Community Development
hold a public meeting to discuss the
County Standards and the Early Action
Compact program in the
Washington County
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Hagerstown, MD on
Thursday, May 8, 2003
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If you have any questions, please
call **240-313-2430**.

REACH CAREGIVER
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REACH CAREGIVER
Saturday, May 31, 2003
First Christian Church
1345 Potomac Ave., Wg., MD
6:30 PM
Free, Amaretto & Bouteigal Auction items
includes handcrafted gifts, variety of home
linens, Southwest African Ceramics, Bay
Bears, Fishing Equipment, Round top to Elit
Dishes, Plastic Packings, Numerous for Free
& more!
Sounding for everyone in all price ranges
\$10.00 donation per person
Contact: **REACH** for tickets
301-733-2371 or
reachcaregivers@aol.com
Program ads available! Additional

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CITICORP
Pre-employment testing
sessions will be held:
Tuesday, April 29th
12:45 PM
Friday, May 2nd
8:45 AM
At our facility off I-81 at
Mason Dixon Road
Please arrive 15 minutes prior to
scheduled time. Testing is a
pre-requisite for employment in any
of our customer contact positions.
For immediate consideration,
please visit our website at
www.citigroup.com/employment
1-800-714-2484
Please allow approximately three

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